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## TOWN OF NORTH ELBA

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### Town of North Elba/Village of Lake Placid

### REVIEW BOARD AGENDA [Amended]

**Wednesday, May 6, 2020, at 5:30 PM**

#### **OLD BUSINESS**

White Horse Placid LLC/White, Patrick & Tamara (Case #1070) – Site Visit Recap/Public Hearing/Conditional Use

#### **NEW BUSINESS**

Kirby, Lisa/Lake Placid Flower & Gift (Case #1077) – Sign Review

Walton, Bill/Experience Outdoors (Case #1073) – Conditional Use Expansion/Viewshed Overlay

Takach, Michael & Stacia/Camp Happy Hour (Case #1074) – Sketch Plan Review/Shoreland Overlay

Kryger, Cindy & Michael (Case #1075) – Sketch Plan Review/Shoreland Overlay

#### **BOARD BUSINESS**

Approval of Minutes of 4/15/2020

## NOTICE

The State and County have provided the following guidance regarding public meetings during the present situation:

*As you know, pursuant to the New York State Open Meetings Law, all town board meetings, public hearings and committee meetings must be held in public.*

- *A notice should be given to the news media and posted on your town signboard and conspicuously throughout your building that the right of the public to attend any of your meetings has been temporarily waived by the Governor and that people will not be allowed to attend or participate. The posting must also state the time and place of the meetings and the fact that they will be handled by conference call. Additionally, the notice must apprise the public that they have the right to view or listen to the proceedings.*
- *You should conduct your town board meeting via teleconferencing or Skype, allowing all town board members and the Clerk to remain home and segregated from each other. If you do not have Skype or teleconferencing, you may simply use a conference call.*
- *Your Clerk must record or video the entire meeting and make it accessible to the public.*
- *Not only must the meeting be recorded, it needs to be transcribed.*

The Review Board will be meeting via Go To Meeting remote audio/video conferencing. The public may join the meeting by audio or audio and video. Audio participants can join by dialing (224) 501-3412, and entering 646-460-085#. Video participation requires a camera and microphone and can be initiated by entering <https://global.gotomeeting.com/join/646460085> in your device browser (there is also a GoToMeeting app for smartphones). Please join at least 10 minutes prior to the meeting's start. Video participants will be prompted to download basic software from GoToMeeting. There is no charge for this software (i.e., you do not need to establish an account).

The conference will be locked at 5:30 PM. Callers dialing in after 5:30 will be placed in a "Waiting Room" and will be allowed to join at an appropriate break in the meeting (normally at the end of each agenda/case hearing). Please note we will not be able to resolve any connectivity issues you may experience.

PUBLIC HEARING – the public will be afforded the opportunity to speak during cases scheduled for a Public Hearing. Please wait to be prompted by the Chairman. All other portions of a meeting are "Listen Only." As a reminder, written comments may be submitted for any case, at any time, for delivery to the Board.

All case file paperwork will be accessible on the Building Department's Joint Review Board page, <http://www.northelba.org/?page=government/code-enforcement/joint-review-board>, before the meeting.

Please submit written comments to the Planning and Zoning Coordinator (518-523-9518 or [ttubridy@northelba.org](mailto:ttubridy@northelba.org)) by 12 PM on Wednesday to ensure delivery before the meeting.