



# TOWN OF NORTH ELBA

## REGULAR BOARD MEETING

TUESDAY, JANUARY 8, 2013

7:00 PM Regular Board Meeting

1. Call Meeting to Order
2. Pledge of Allegiance
3. Approve Agenda
4. Approve Minutes November 13, 2012 Board Meeting.
5. Persons Present Opportunity to Speak
  - Wayne Grimditch
  - Dean Dietrich
  - Mark Wilson
6. Old Business:
7. New Business:
  - a. LP Half Marathon Approval
  - b. Tri-Lakes Humane Society Agreement
  - c. OPRHP – Matching Grant
  - d. Approve Proposal for Audit Services
  - e. Landfill Weight Limit Modification
  - f. Budget Amendments
8. Committee Reports:
9. Town Attorney Reports
10. Essex County Update
11. Approve Audits as per Audit #'s
12. Executive Session
13. Adjournment

Mr. Roby Politi, Supervisor  
Town of North Elba  
2693 Main Street  
Lake Placid, N.Y 12946

Mr. Craig Randall, Mayor  
Village of Lake Placid  
2693 Main Street  
Lake Placid, N.Y. 12946

Re: **COMMUNITY DEVELOPMENT BOARD: 2012 YEAR END REPORT**

Town and Village Board Members,

The following is the 2012 report of Lake Placid - North Elba Community Development Board. I hope to attend the Village Board meeting on January 7 and the Town Board meeting on January 8 to answer questions and address any of your concerns. While most of the items are informational, we are requesting action regarding the appointment of Board Membership (see last page).

**COMPREHENSIVE PLAN INITIATIVE:**

The initiative to rewrite the Comprehensive Plan for the Town of North Elba and the Village of Lake Placid is proceeding on time. During 2012 the Community Development Board organized seven subcommittees and recruited approximately 75 people to create preliminary reports. Those reports are posted on a website hosted by ROOST and can be viewed under the *Community Resources* section of their home page by accessing [www.roostadk.com](http://www.roostadk.com). That website is also linked to the Town of North Elba homepage under the *Community* section.

Each of those preliminary reports was submitted to the consultant, ELAN Planning, which has entered into a contract with the Town and Village to act as a consultant on this project, on Sept 31, 2012. Both municipalities are providing \$12,500 over two fiscal years to fund the initiative as part of that contract. This money will be returned as part of an Economic Development Grant that was recently awarded to the Town of North Elba.

As of this date the consultant reviewed the reports and requested additional information from the subcommittees. Those subcommittees are on track to respond by January 31, 2013. The consultant will then create a draft of the new Comprehensive Plan that should be available for review by the end of April, 2013.

During the summer of 2013 the Community Development plans to hold a series of public information sessions and receive comments on the draft. After those meetings the document will be edited to include that input and a final report will be presented to the Town and Village Boards for adoption. The goal is to complete that process by the end of 2013.

## **COLLABORATION WITH CORNELL PUBLIC AFFAIRS INSTITUTE:**

The Community Development Board is poised to collaborate with the Cornell School of Public Affairs. The plan calls for the participation of 5 or 6 of their graduate students who will use this as their capstone project, a requirement to obtain a masters degree. The students will be working directly under the supervision of Dr. Laurie Miller, the director of the Institute. They will perform two tasks.

First they will research the best implementation practices used by other communities to achieve some of the goals established by the Comprehensive Plan. Secondly, they will create a number of GIS maps that should prove to be helpful with the implementation process. The Community Development Board is currently prioritizing the topics and maps for this group to tackle and will teleconference with them early in February to clarify their tasks.

The Community Development Board is committed to working with the graduate students as required and hosting them for at least two visits to Lake Placid. One of those visits will include a public meeting where they will report their findings. This will probably take place in early May. The funding and budget previously approved for the Initiative will cover the small costs involved.

## **2013 INITIATIVES:**

Although the new Comprehensive Plan will not be in place until January 2014 the subcommittee work has already generated interest in moving ahead with some initiatives. As discussions about the future of the Community occurred different people with similar goals became organized and energized. The following are initiatives that the Community Development Board plans to support during 2013.

1) The Rotary Club contacted the Mobility Subcommittee and is interested in providing a number of bicycle racks to place in various locations around the community. The Mobility Subcommittee will act as an organizing entity for this initiative. They are currently attempting to establish a plan to accomplish the goal and will attempt to include input from all interested parties and address any concerns.

2) The Lake Placid-North Elba Historic Society has officially recognized the goals contained in the Land Use Subcommittee report that address the importance of preserving heritage. Specifically, they are working to create a brochure that allows someone to take a self-guided tour exploring the history of the community.

3) The collaboration with the Cornell Public Affairs Institute will result in a number of pertinent GIS maps. This will inevitably lead to a re-examination of the November 2005 report submitted by the Adirondack Information Group. This report provided an Inventory, Assessment, and Plan for the Town and Village to move toward an increased use of GIS mapping capabilities.

4) The Economy and Tourism Subcommittee discussed the possibility of creating an e-mail newsletter that would address the perceived need to inform merchants and visitors about what was currently happening in the community. This e-mail would be based upon the concept of the shared marketing of different areas of the community (Main Street, South Main Street, and Saranac Avenue Strip for

example). Tim Robbins, a member of the committee, has taken it upon himself to start such a marketing initiative. The Community Development Board anticipates working with him to organize businesses in an attempt to institutionalize his efforts.

#### **2014 COMMUNITY DEVELOPMENT BOARD MEMBERSHIP:**

The Community Development Board consists of volunteers who are jointly appointed by the Town and Village Boards. They serve a one year term. Phil Thayer and Helga Balestrini were originally appointed as members and resigned during 2011. The Board decided to leave their positions vacant with the thought that interested parties would emerge as the subcommittees worked on their reports. Since that time Karissa Beamish, who served as the liaison and chair of the Mobility Committee, has also resigned for personal reasons. The other members of the Board are willing to continue to serve.

In 2012 The Community Development Board met monthly, with the exception of December, and each members served as liaisons or chairpersons for one of the seven subcommittees developing reports for the new Comprehensive Plan. In addition to those duties members also attended a number of conferences, workshops and meetings, usually at their own expense.

Board members represented the Town of North Elba and the Village of Lake Placid at the following:

- 1) APA Government Day
- 2) Common Ground Alliance: Adirondack Futures Initiative workshops
- 3) Adirondack Research Consortium- Invasive Species workshop

#### **REQUEST FOR ACTION:**

We request that the Town and Village Boards appoint the following people to serve on the North Elba - Lake Placid Community Development Board for 2013:

Continuing appointments: William Borzilleri, Dean Dietrich, Pat Gallagher,  
Georgia Jones, Kelly Kennedy, Karen Meganthaler,

New Appointments; Julie Ball, Jean Brennan

Respectfully Submitted,

Dean Dietrich, Coordinator  
Lake Placid / North Elba  
Community Development Board

T.B.



December 10, 2012  
Lake Placid Marathon and Half  
1936 Saranac Ave.  
Suite 2 - 257  
Lake Placid, NY 12946  
(518)-524-1960

Dear Supervisor Politi:

I am writing to request the Town of North Elba's permission and support for the running of the 9th annual Lake Placid Marathon and Half scheduled for Sunday, June 9, 2013 from 8 a.m. until 2 p.m. We are expecting over 1,800 runners again this year in the marathon and half marathon. As was the case last year, we will provide an insurance certificate to the town office. In addition, we will work with the New York State Police, New York State Department of Transportation, and Essex County Highway Department with regard to safety and traffic control.

The course will be the same that we used in 2012 with the starting line on Main St. and the first 2.8 miles of the course passing around Mirror Lake on Mirror Lake Dr. Once the race meets Parkside Dr. it would be the same as past years, utilizing Cascade Rd./Rte. 73 and River Rd. If you would like me to be available to discuss the event, I can attend the next scheduled town board meeting.

I appreciate your time and consideration.

Thank you,

Jeff Edwards  
Race Director  
[jeff@lakeplacidmarathon.com](mailto:jeff@lakeplacidmarathon.com)

Lake Placid Marathon and Half  
1936 Saranac Ave. Suite 2 - 257  
Lake Placid, NY 12946  
[www.lakeplacidmarathon.com](http://www.lakeplacidmarathon.com)

THIS AGREEMENT, made this \_\_\_\_\_ day of \_\_\_\_\_ 2013,  
pursuant to Sections 115 and 116 of the Agriculture and Markets Law of the State  
of New York,

BETWEEN TRI-LAKES HUMANE SOCIETY, INC., a not-for-profit corporation  
organized and existing under and by virtue of the laws of the State of New York,  
having its principal office for the conduct of business in the Village of Saranac Lake,  
County of Franklin, New York, hereinafter designated as the party of the first part, and  
THE TOWN OF NORTH ELBA, a municipal corporation of the State of New York,  
situated in the County of Essex, New York, hereinafter designated as the party of the  
second part,

WITNESSETH,

WHEREAS the party of the first part is an incorporated humane society, such  
as is defined in Sections 114(a) and 115(a) of the State of New York Agriculture and  
Markets Law as amended, and

WHEREAS the party of the first part is desirous of providing pound or shelter  
services as described in Sections 114 and 115 of  
the State of New York Agriculture and Markets Law as amended, and

WHEREAS the party of the second part wishes to engage the party of the first  
part to provide said services and the party of the first part wishes to render such  
services to the party of the second part,

NOW THEREFORE, in consideration of the premises and ONE DOLLAR  
(\$1.00) lawful currency of the United States of America, paid to the party of the first  
part, the receipt whereof is hereby acknowledged, and other good and valuable  
consideration,

IT IS AGREED AS FOLLOWS:

1. That the party of the first part will provide shelter services to the party of the second part at its shelter on Lapan Highway in the Village of Saranac Lake, New York in accordance with the requirements of Sections 115 and 116 of New York Agriculture and Markets Law, as amended.
2. That the party of the second part shall pay to the party of the first part the sum of \$2500.00.
3. Said sum will be paid in one lump sum on the first business day of the New Year.
4. The term of this agreement shall be for one (1) year commencing on the first day of January 2013 and expiring on the 31st day of December 2013.
5. The Town of North Elba agrees to the current adoption fees, as posted at the Tri-Lakes Humane Society.
6. Dog census is not included in the above sum.

TOWN OF NORTH ELBA

By: \_\_\_\_\_  
Supervisor

TRI-LAKES HUMANE SOCIETY

By: \_\_\_\_\_  
President



## New York State Office of Parks, Recreation and Historic Preservation

Albany, New York 12238

[www.nysparks.com](http://www.nysparks.com)

**Andrew M. Cuomo**  
Governor

**Rose Harvey**  
Commissioner

December 18, 2012

Honorable Robert Politi  
Supervisor  
Town of North Elba  
2693 Main Street, Suite 101  
Lake Placid, NY 12946

Dear Supervisor Politi:

Last year, Governor Cuomo launched the Regional Economic Development Councils and the Consolidated Funding Application (CFA) to provide each region with the tools to create and implement their own roadmap for economic prosperity and job creation. This community-based model uses local assets to drive local economic growth and has resulted in unprecedented partnerships and collaboration that are building a reinvigorated economy.

After a successful first round in 2011, the 2012 CFA made \$762 million in economic development resources available from 22 programs across a dozen state agencies. The agency programs provide resources for projects focused on community development and job creation, direct assistance to business, waterfront revitalization energy and environmental improvements, sustainability and low-cost financing. The Office of Parks, Recreation and Historic Preservation (OPRHP) is proud to have contributed \$15,275,000 to this year's consolidated funding application through the Environmental Protection Fund (EPF) Municipal Grant program.

I am pleased to inform you that a matching grant of **\$440,000** has been reserved from the Municipal Grant program for the **Lacrosse Field of Dreams** project.

Our agency will contact you to clarify specifics about the project, including next steps, disbursement terms, minority- and women-owned business hiring goals, employment requirements, environmental and historic preservation review requirements, and other terms and conditions. I urge you to work closely with our program staff and not to begin work on your project until appropriate contract conditions have been satisfied.

We look forward to working in partnership with you to expeditiously advance your project.

Congratulations,

Andy Beers  
Executive Deputy Commissioner

TB