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ATTORNEY FOR THE TOWN

APPLICATION TO REVIEW BOARD FOR SIGNAGE

APPLICANT:

Name:
Address:
Telephone & Email:

BUSINESS:

Name:
Address:
Telephone:

PROPERTY:

Tax Map #
Zoning District:

FEE:

Total area for all signs:

Fee = \$ _____ (First 10 sq.ft. = \$15 + \$2 per sq.ft. over 10 sq.ft.)

***Attach those drawings and supplemental data, including constructions details, where appropriate, drawn to scale, illustrating the above features, including color photographs, in accordance with the requirements of the Code. Please supply nine copies of all material submitted.**

The information submitted herein is complete and correct and the applicant hereby acknowledges that he is making application for approval of a sign or signs and no work shall be initiated thereon or continuation thereof considered authorized until all requisite approvals have been achieved.

Applicant's Signature: _____ Date: _____

BUILDING / SIGN INFORMATION:

Building Information

Length of building face (occupied storefront):

Building height:

Principal Sign

Sign Size:

Height:

Width:

Depth:

Sign Area:

Distance from ground level to bottom of sign:

Height from ground level:

Type of Sign:

Freestanding:

Wall:

Window:

Double-Face:

Sign Description:

Materials to be used:

Illumination:

Message Content:

Colors (include color samples and pantone numbers):

Accessory / Other Sign

Sign Size:

Height:

Width:

Depth:

Sign Area:

Distance from ground level to bottom of sign:

Height from ground level:

Type of Sign:

Window:

Wall:

Projecting:

Awning:

Sign Description:

Materials to be used:

Illumination:

Message Content:

Colors (include color samples and pantone numbers):

INSTRUCTIONS

1. Please complete the application form and submit to the Building Dept. Office.
2. If the applicant is not the owner of the building, a letter of authorization from the owner must be submitted.
3. Include color copies of the sign(s) as proposed (9 copies).
4. Include color photographs of the building indicating where the proposed sign(s) will be located (9 copies).
5. Payment is due when the application is submitted - please make checks payable to "Town of North Elba Building Department".