

## TOWN BOARD MEETING

TUESDAY, SEPTEMBER 8, 2020

Minutes of the Regular Board meeting held on the above date beginning at 6:00 pm in the Meeting Room of the North Elba Town Hall, 2693 Main Street, Lake Placid, New York.

**Members Present:** Supervisor Rand, Councilman Favro, Councilman Doty, Councilwoman Kilburn-Politi, Councilman Cummings, and Laurie Dudley

**Others Present:** Attorney Briggs, Mike Orticelle, Dean Dietrich, Tom Broderick, Nicole Broderick

Supervisor Randi opened the Regular Town Board meeting at 6:00 pm by asking everyone to stand for the Pledge of Allegiance.

Supervisor Rand asked for a motion to Approve minutes of August 5, 2020 Public Hearing, August 11, 2020 Public Hearing and August 11, 2020 Board Meeting.

Councilman Doty moved and Councilman Cummings seconded the motion to approve the minutes as written and presented. There being no further discussion, the motion was unanimously carried.

### **FRIENDS OF MOODY POND – HEIDI KRETZER**

Heidi Kretzer – We thank you very much for including us on the agenda tonight. I am Heidi Kretzer and I am the president of Friends of Moody Pond which is a newly formed group that started last year and we did so because in 2018 we found Eurasian watermilfoil in Moody Pond. As many of you know Moody Pond over here across the divide in the far reaches of North Elba is a very popular walking place for our residents. Many people come and put their boats in down by the trail head to Mt. Baker. It's a popular destination because Mt. Baker is here, there is a number of people in the community who come and go fishing here on a regular basis so having Eurasian watermilfoil is a big problem. It's an invasive species, many communities are trying to address Eurasian watermilfoil on various water bodies in the Adirondacks so we are particularly concerned it could grow out of hand in this area. According to some mapping that we did last year about 14% of the pond has beds of the Eurasian watermilfoil so we are really looking for an aggressive attack to try to get rid of or at least slow the spread and get it down to a point where it is contained. We estimate that over 3 years we will need about \$70,000 to hire scuba divers who will come in and do the hand harvesting. That coupled with vigilant surveying by our residents around the pond who go out on our boats and collect all the fragments as we see them is what we are planning to do for our treatment. Last year we spent the year organizing ourselves and figuring out what we need to do to get all the permissions to actually conduct the removal. This year in the midst of the lockdown we formed our organization, launched our membership drive and launched a socially distant fundraising event. We are very pleased to say that over the summer we were able to generate almost \$28,000 from over 220 unique donors. Residents and businesses in the area who all love Moody Pond and really want to see us be successful. We are in turn hoping to use this money to leverage contributions from local governments and other grant sources in the area to meet our \$70,000 goal so we would like to request from the Town of

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North Elba over a 3 year period an investment of \$5,000 and we are flexible in how that would be divided over 3 years but we are hoping that the community would be willing to meet us. We have done a pretty vigorous job trying to get the word out in our community and we have seen a lot of support from the community members and this is something that is very important to them. This is what we wanted to present the Town of North Elba and are happy to answer any questions you may have.

Supervisor Rand – Is the problem surfaced throughout the years or is it all of a sudden just taking off?

Heidi Kretser – We didn't detect the Eurasian milfoil until 2018 and it is possible that it had been in the pond prior to that but usually what happens is that Eurasian watermilfoil has an auto fragmenting way of reproducing which means that it will grow and then around this time of year it will start to fragment and the fragments start floating around. These fragments grow roots and they create more beds so it is possible it was in the pond for a few years then suddenly those fragments started really taking root and we all noticed it. We have collected a lot more fragments just by boating around and collecting them ourselves.

Supervisor Rand – I believe Lake Placid in some of the shallower areas have had the same and had divers who helped take some of it out. How deep is Moody Pond?

Heidi Kretser – That is part of the challenge it is 20ft deep so it is technically all in the shallow area of the lake where plant life likes to grow in. We do have loons on the pond and other wildlife too so we are also concerned about the long term effects of the ecosystem.

Supervisor Rand – It certainly is a beautiful little pond. Any questions from the Board?

Councilman Doty – Heidi, I assume because there are 3 municipalities that border the pond that you will appeal to the other two as well?

Heidi Kretser – Yes, that's right. Technically St. Armand and North Elba are the two that have land ownership. Then there is Harriestown close by and because so many village residents come to the pond we are appealing to everyone.

Councilman Doty – It is a very worthwhile cause and I give you a lot of credit for taking it on. I should just mention that your timing is just right because we really just start our budget process in early October.

Supervisor Rand – Heidi, if you could send an email or a letter of request prior to the end of the month that would be helpful.

Heidi Kretser – Okay, we can definitely do that.

Supervisor Rand – We really appreciate you taking the time to do this and we all value that little pond over there and good luck, thank you.

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Heidi Kretser – Thank you very much, nice to see you all.

### **NORTHWOOD SCHOOL – TOM BRODERICK**

Tom Broderick – Thank you Jay and thank you everyone. I am happy to report to you about Northwood’s plan to bring students back on campus. We call it Northwood Forward and our mascot is a husky which we now say “Protect the Pack” and that is our literature all over campus. Back in March 15<sup>th</sup> the day after we let our students go we began the process of trying to plan for COVID and how to reopen the school. I have to say that in the time that we spent planning, John Spear the assistant head of school life at one point mentioned to our families that we have to be humble as we go through it because the virus doesn’t really follow a set path. The amount of plans that we had to discard in order to get where we are today is quite vast but we are fortunate that process really paid off. The biggest concern we had on the 15<sup>th</sup> of March was how do you bring 128 boarders, 44 day students, 59 faculty members and their families plus 2 dozen kids and spouses back in to being in the middle of a pandemic. Our greatest concern with our students representing 29 countries and 19 states was how do you bring them into Lake Placid and don’t bring the virus. The first phase we call, onboarding. We recently finished and I am happy to report that after 700 tests not one student who has come back from foreign countries or states that were banned by the Governor have the virus. We have tested them 3 times, they were required in the early phase to take a test at home. In that pre onboarding test we had one student from Massachusetts test positive, she was identified and she stayed home. She recently returned to campus Sunday night after having 3 clean tests and now has the antibodies. The concern that we had of course, especially as we got into June and July and we saw the number of states rise that could not be here without a 14 day quarantine was how do we do that. We instituted a number of measures one of which was partnering with a local motel so if a student did not show up with a negative test 5 days before arriving we could put them at a safe locations with a faculty member until they had a negative test. There were only 3% of our students who didn’t show up for the test so not only did we have great cooperation from our parents and we are talking parents from all over the world. In some cases for some of our students because they could not directly come to the United States had to, for example, we had a kid from Brazil who had to go to Mexico to quarantine for 14 days and then come to the states and quarantine for an additional 14 days. These are the lengths that the students and the families were willing to take to get back to in class learning. We started in class learning yesterday and I can’t tell you how happy the kids are. Of course right now our plan was all along to create bubbles within the community so we organized our kids by what we call cohorts. Cohorts is a fancy way or word for sports or activities. We have 5, we have snow sports which includes Alpine Ski Racing, Soccer which is our largest international contingent and probably our most diverse group of students. 30% of Northwood student body right now are students of color from Latin America, Africa, African Americans and Asians. We have Ice Hockey of course, boys and girls and then we have an independent cohort represents kids that are at Northwood for drama, dance, and we also have kids who are there with highly intelligent but executive function skills and take advantage of our learning center. They live on the hall with their cohorts and what they do is they are allowed in their rooms and on the halls to not wear a mask because we believe that kids need to be kids and they really want to be kids. During the 14 days of quarantine, the kids have a test that was negative, they came on campus and we tested them right away. We worked with the Broad Institute which was started by MTI it is a laboratory. It is a nasal swab test where you swipe one

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nostril 3 times the other 3 times then it is inspected by one of the three new nurses we hired for our health center. Then we actually carried those tests directly to Boston by a faculty member and we were told if we did that we could get the test results back in 36-72 hours and in every case we go them back in 36 hours. This was critical because testing right now is the most important piece but because there is such a back law in testing that as we know with Elizabethtown that the test was delayed and 19 days later they got the results and by then it was too late. From this point forward we are going to what we call assurance testing, this is where we are going to test randomly 30-40 students and faculty at a weekly basis so that we can ensure it is not within the community. We also invested heavily with a company called Boardingware, they gave us their product for free. This product includes a way for us to know where every student is because they sign in or sign out but more importantly it has a daily screening app so it asks several questions. No student who is on campus can go to class without answering the questions and having their temperature taken and no faculty member or day student can enter the facility without that as well. Every morning I have to get up and if I don't answer the email it sends me another then another and I think I'm up to 6.

These measures were taken again to protect the community and now our focus is shifting from being worried that the virus would be brought to the community by us to now worrying about the broader community bringing the virus in to day students and boarders. I have told many people at the public school that I think they have it a lot harder than us. We have 128 students on campus and they eat 3 meals a day and you can tell them they can't go into Town, you are pretty self-assured of where it comes from. 4 of our faculty members took the John Hopkins contact tracing course so we have that as well. Now we are going to do the screening necessary to make sure that it doesn't come on campus. In the short term, we are going to keep our kids out of Town probably until the middle of September. This is in large part what we really want to do is imprint them on the importance of masks and the importance of being safe. They are high school age kids, I can't tell you how many times in the last 2 weeks that I've had to tell someone to pull up their mask or stay 6 ft. away. Going forward we are going to rely on this cohort structure because it creates natural firewalls. Each cohort is on their own independent hallway so that if an outbreak were to occur on a hallway we could shut down that entire hallway without disrupting the other 4 hallways. Our policy is any kid that is positive or has symptoms will have to go home within 24 hrs. The families know this and we are not thrilled with putting a sick kid or kid with a disease in the car with their parents but the parents have agreed to this. In cases of international kids we have partnered with companies that will take them in and everyone needs to be within 5 hours driving distance. If for some reason we have an outbreak within the community we will get it out of the community as quickly as we can to stop the spread. Then we contracted with this local hotel through November 20<sup>th</sup> so if any kid has to leave the community when they come back they can be quarantined for 14 days off campus in their own room with adult supervision before they come back into the general population. We believe this is the best way, we are going to open because no one has tested positive. We are going to open at our largest or most open level which means that kids will be in classes, everyone will be 6 ft. apart with a mask and that is the expectation. Some of our smaller classes are one day on one day off and those might be totally within a cohort and in some cases they are allowed not to wear their masks because they're in cohorts they can train together so they can train for hockey or skiing or crew and they cannot wear a mask during those times. We believe this system will allow us to flex if the virus breaks out within the community, I have to commend you all in working with the Town and the Village together and ROOST, having been on Main Street since March and I really did not take

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any time off to watch the mask appliance increase after the signs were put up around Main Street. Without any police or without anyone being overtly vocal about wear your mask it was amazing to watch compliance go from 50% to 60% to 90%. I commend you all on that to think that here we are at the beginning of September with I believe 12 cases maybe 1 or 2 more I don't know at this time but that is incredible considering the amount of traffic we have had through town. Going forward we are going too hopefully work with you and the Village should an outbreak occur. Obviously if you feel we need to partner in any way or help in any way we would love to do that. It is an unprecedented time, Northwood faced this problem back in 1918 but they didn't leave us any notes so I can't tell you how incredible it has been to work with Mike Mayer and John and the rest of the faculty who have put in incredible hours to make sure everyone is safe. Hopefully we will get on the ice rink and hopefully we will get on the ski slopes and hopefully our kids can have a great learning experience. I will tell you this, I have talked to a lot of kids over the last 2 weeks and they are just so happy to be in class. They don't like class but they are happy to be in class. If you have any questions I would be happy to answer them.

Councilman Doty – Tom, do any of your buildings have to adhere to the MERV filter system for heating systems?

Tom Broderick – The most recent update to the innovation hub is the one that we have focused in on because that has a true HVAC system and we do have the highest rated filters that we can get in there right now. We are looking to add ionization, Chris Hyde is actually quite an expert in this field and is talking about even changing the humidity in the building because there is a Harvard scientist that mentions if you hit the humidity right it actually attaches to the virus, makes it heavier and it falls to the ground. We have strict protocols in, we have a 20 year old cooling system in our auditorium, and we are going to get new filters in there. We have a lecture hall that seats about 30 and we are going to add HVAC to that room for that very reason. It is not a cheap thing to follow but we feel it is necessary. Right now we are fortunate we can open windows so we are doing that. The majority of the building though was built in 1905-1910 so it breaths. We have looked at everything we can, we have two medical directors, two local doctors, an anesthesiologist, and a local general practitioner. We hired three nurses to add to a fourth nurse. We have made our nursing room about five times larger and added 7 isolation rooms with their own bathrooms. We created a health center for healthy kids and an infirmary for sick kids. Of course we are all worried about the flu because the symptoms are going to be similar and identifying it. We have invested a large amount of money into technology we have partnered with Usherwood Technologies the owner is a former alum and we are working with Microsoft teams which is an outstanding product. This creates a channel of communication so that a kid can be in class in real time.

Councilman Cummings – Two questions. Number 1, are you requiring all the students to get an influenza shot?

Tom Broderick – No. We are highly encouraging it.

Councilman Cummings – That makes sense. Number 2, you mentioned the random testing did you consider pool testing?

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Tom Broderick – We did consider pool testing but part of the problem we are having is just with our infrastructure. Some schools went to pool testing where they test actually the waste water and we don't really have that ability. Given the small population we felt strongly that the random testing with influence because again we can identify kids who are at risk. If a kid hasn't left campus the reality is they are not going to get it. Kids who travel for sports, kids who are day students, faculty especially those who work on Main Street might show up more on the testing. We may go that way, we are still adapting on the fly. I can't tell you how much things have changed just in the last 10 days. Day by day.

Supervisor Rand – Do they day students have separate classes than the cohorts?

Tom Broderick – No and you know this was actually an interesting conversation we had with Adirondack Health. We were going through all these heavy plans where we were going to isolate the day students and test them on a bigger basis and they said why? We don't do that, we just use our screening protocol with our doctors and our nurses and the people on those lines we don't ask them if their family members are traveling we go that way. We also want to make sure that kids don't feel like they are being picked on, especially those day kids. We are going to keep them involved but obviously one level that we have is that the virus becomes embedded throughout the community that we will then possibly move all day students to the hub or ask them to stay home. We don't know how much we are going to travel, we don't know how many games we are going to have.

I do want to thank you all for all the work you are doing. To work through a pandemic and govern through a pandemic, I want to thank you for the guidance that you are giving to the community to be where we are with no spread for the summer we have had and the number of visitors.

Supervisor Rand – We really appreciate you taking the time we know how busy you are and this has been very interesting.

Councilman Cummings – We appreciate your efforts on Main Street too.

Tom Broderick – Thank you. If there is anything we can do to help, this is the new Northwood which we recognize we are part of this community and with 260 if you add up all the kids, it is a vibrant community within the community so anyway we can partner we would be happy to.

Supervisor Rand – Anytime you have anything to bring to us just give me a call.

### **LAND USE CODE COMMITTEE – DEAN DIETRICH**

Dean Dietrich – You should all have a memo sent asking for a moratorium dated September 1<sup>st</sup> to the Town of North Elba and the Village of Lake Placid from the Steering Committee. I am here representing the Steering Committee to represent the memo. The Steering Committee was created by the Town and Village Board and it is a panel of people who have had a great deal of experience with the existing Land Use Code. Bill Billerman and myself both have the same credentials and both served as Chair of the Joint Review Board for a number of years. We were

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both involved in the writing of the 2011 LUC. Dan Kelleher is in APA and does Economic Development and he is an expert in Mixed Use as it relates to Economic Development and Smart Growth. Liz Clark is a consultant who works with the Federal Park Agency and is cognizant on how consultants work and writing RFP. Jackie Kelly also a bids aid and is a new member. We then have liaisons; Building office with Darci or Mike, Art Devlin for the Village and Emily Kilburn-Politi for the Town. We meet once a week and have been dedicated and we have full attendance. We also have Tim Smith on speed dial. My goal is to explain a little of the requests and give background information. I hope the language speaks for itself. The first paragraph talks about how we have been meeting. We are about to complete Phase I; review the Land Use Code and documents from this group of people I just mentioned and we are developing a document that talks about the scope. When to go to a consultant, we want to be able to tell them this is what we think you have to do. Another meeting or two, we will be ready to go out for an RFP. Before we do that, we will have to come to you and get recommendations. There is money involved and we can't do it without you. We think that process goal of having a consultant on board would be to have that done as a Christmas gift and celebrate the New Year! It's time to consider where we are. As we were going through the scope, we found a couple of things which are driving this memo. Talking about a moratorium is not anything fresh or new. We discussed with you any number of times as we were working through the STR regulations. The concept was to put it in place, see what happens, and make some changes. That requires "Let's see what happens phase". We are there at this time. The regulations for STR's are more restrictive now than they were six months ago. We have taken some units off the market. We don't know if we are accomplishing the desired goals and we don't know what the undesired goals might be. We are suggesting is that it might be a good time to take a pause and get a better understanding of what is happening. At the same time, the target is shifting which is proposition II. We know from the Camoin Housing Study is that the rate of increase of STR units has been parabolic. It is not a straight line. It is increasing very rapidly. We are talking about a moving target. We also know, given the mission that the Steering Committee was provided. There is a good chance we are moving towards a restrictive type of process. The marching order from the Village was, we would like to protect some neighborhoods that we can't protect given the way the districts are written. We got the same notification from you. You are concerned about Johnson Eve. The Village line which is down Johnson Ave. The neighborhood characteristics is the same. One person is in the Town and the other in the Village. How can we change the land use code to handle those kinds of items? The Village has the same kinds of issues. Where do we draw the line on Main Street, on the travel corridors where we might want to push the STRs? If the landscape is changing, then we might be less restrictive but we might be more restrictive. It makes a lot of sense to stop the movement and infiltration of the STRs while we look at those possible issues. That is what is generating this. The third proposition is the conclusion that you come to. The Committee has determined it needs more time to assess the outcomes of the existing law as well as to solicit consultant and public input in order to make recommendations regarding additional zoning regulations. We are suggesting the Town and Village PAUSE to provide time for study and reflection before moving any more in any direction. We recommend this moratorium take place as soon as possible and in place for 12 months. We believe we will finish our task in 12 months. It will go faster when you have a consultant who is a hired personnel sitting in a room for 8 hours a day rather than working with individuals. We think it should happen. Whether it does happen and whether it can happen is more of a legal issue that we will leave to the councilors. The next handout is additional information from NYS Department of State which talks about the requisites

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for a Land Use moratorium. Again, this is a councilor question. We would add the following explanation to this list. Before you can move forward you have to have a valid public purpose justifying the moratoria or other interim enactment. We just explained that a pause would give us time to reflect upon regulations and determine which direction we wish to move. #3; we have to address a situation where the burden imposed by a moratorium is being shared substantially by the public at large. If you sat through those STR meetings, you know that it is a burden being shared by the public at large. We think we are providing a reasonable time frame. We are asking for a month based on what we think the consultants schedule will be and what is a realistic prediction of the consultant's schedule. The time frame it will expire is in 12 months. The kicker is #4 and that will be up to Mr. Briggs. We have to strictly adhere to the procedure for the adoption laid down by the enabling acts, proper notifications, proper predicate notices, it has to be a local law. You have to go through a hearing. The Village is talking to their counselor and get some recommendations. I am sure Mr. Briggs will have recommendations for the Town. The request is out there at this particular point in time. Do you have any questions?

Attorney Briggs – The paramount increase you discussed, we all recognized that existed. Has your view of that changed since the enactment of the law and the number of people that have applied for a permit?

Dean Dietrich – It's hard to tell from the number of permits because it just started. What we did established a wonderful resource of a GIS map where all the rental units are a can filter which are 14 days and which are hosted and which are not. You can break it down and a chart will show you that breakdown in any Land Use Code district. That is the kind of thing we needed before we can move forward. We have that information on a map. It would be impossible to answer that question without a moratorium. I have heard there are 420 STR.

Mike Orticelle – The total is 410. With 230 in the Village 174 in the Town 51 and 53 outlaws that have not registered. They have gotten second notices. They are actually renting.

Dean Dietrich – A moratorium will light a fire under those people.

Attorney Briggs – When you say actually renting, they are advertising or actually renting?

Mike Orticelle – They are actually renting. Everybody that has been picked as actually renting through a website Airbnb or VRBO. Once it is confirmed by Host Compliance, it shows us the activity. We know how many times it is rented.

Attorney Briggs – Say I have a permit and I wanted to block for the next 6 months and not rent it at all. How would that appear in your research?

Mike Orticelle – It wouldn't matter unless I am counting days.

Dean Dietrich – We have all that information now. We didn't have it before. What we are suggesting that it might be a good time to take a pause and digest that information. We knew where they were but had trouble determining what types they were. Which is very important. Mr.

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Chairman, I am going to through you a curve. This is hot off the press and something we decided about the committee at 9am this morning.

Supervisor Rand – It is usually a knuckleball.

Dean Dietrich – Okay! As part of our scope, we looked at all kinds of things. We wanted an exhausted list of what we should change in the Land Use Code. We divided that list into three different sections. Section 1; we have no doubt that we want to move forward with misspellings and those kinds of things. The other, we want to move forward but we want to talk to the consultant about the best way to do that. We want to deal internally with signs on Main Street. The consultant will have a lot of experience in that area and will be able to help us. The third one; items we still need input from the community and we will get that from our outreach in phase II. The discussion this morning was as long as we are asking them to do a public hearing then let's kill two birds with one stone. Let's look at our list of things we know we need to do and see what things might be pressing. If they are going to do a public moratorium, why not get the pressing items done. We have three areas with two things in each area. The first is definitions for the administration for new STRs. I looked at the 2011 and the 1996 Land Use Codes. The 1996 LUC had 270 some odd definitions in it. The 2011 LUC had 75 definitions. We pared it down substantially. A lot were put in the body where it made more sense so people didn't have to cross reference. . So people would not have to cross reference. There are two we took out in 2011 because it didn't make a lot of difference. We didn't care what we were doing in terms of condominium Association and Homeowners Association. However, they are now part of your STR regulations and the amendment should go back in. It carves out some type of uses. If you are going to have a public hearing those two would be a good thing to do.

**REQUESTED AMENDMENTD:** *add 2 definitions*

**CONDOMINIUM ASSOCIATION-** **The community association which administers and maintains the common property and common elements of a condominium and is registered with the New York State Department of State.**

**HOMEOWNERS ASSOCIATION-** **A community organization, other than a condominium association, which is organized in a development in which individual owners share common interests in open space and / or common facilities and is registered with the New York State Department of State**

The second is a little more difficult to determine. We did some things in terms of how the Uniform Fire Code is expressed in the LUC in 2011. There are a large number of pages dealing with fire suppression and sprinkler systems. We tried to convert that down to a small one paragraph. That would give the developer some guidance. It is confusing the issue. We are suggesting in terms of fire suppression we should take out what we did and say they have to do what the Uniform Fire Code says. The same thing happened with the CURRENT 7.1.4 F 2 Design Considerations Those design considerations are for fire vehicles and emergency vehicles at dead ends. The building office is saying that it is creating problems. A more comprehensive list that is easier to understand and one the building office would prefer is to say all of your requirements have to Reference Uniform Fire Code Standards for Emergency Vehicle and Fire

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Vehicle Access. The last page, whoever invented spellcheck should go straight to “hello”! You make all these spelling errors and I can’t blame these on spellcheck. The district is called Rural Countryside District. You can find 150-200 references to the Rural Countryside District. In section 4.6.4-1 we decided to call it a “Residential Countryside” rather than “Rural Countryside. The problem with that is if there is a development that it references things in the LUC. If there is a development there it is going to create cross reference problems. We don’t need to talk to a consultant about this because we know we should do it. If you are going to have a public hearing, why not take care of the things that should be done. The other is a Pre-Existing Planned Unit Development Districts. We listed it at Fawn Ridge Drive and needed to add Fawn Ridge, LLC. We are suggesting if you move forward with the public hearing and talk about a moratorium then you also add these amendments. Your councilor can talk to Mr. Smith and work out what is going on here.

Councilman Doty – I am assuming this dead-end or cul-de-sac definition primarily is geared towards town with ¼ mile driveways. I can’t think of areas in the Village where it would apply.

Dean Dietrich – It’s a joint LUC. It does apply mostly to the Town.

Councilwoman Kilburn-Politi – Our Station Street project is in the Village and we had to comply.

The discussion continued about Firetruck Ladder trucks fitting in the roads and not having to back out of ¼ mile driveways. All new development has to meet the codes requirement.

Attorney Briggs – I own a large track of land, and my driveway is a long distance to get to my house. This would apply. Is that what you’re saying?

Dean Dietrich – It always did. The Uniform Fire Code states that. Is there anything else I can do for you gentlemen?

Supervisor Rand – It was a good presentation.

Dean Dietrich – But was it as good as Tom’s?

Supervisor Rand - A question on the review process, Phase III is when stakeholders, groups that come in and ask questions.

Dean Dietrich – When we talk to the consultant, one things that is going to happen is that we need to reach out to stakeholders. In my mind, we will see what the consultant wants to do which would include neighborhood meetings. We might end up treating Patch Lane different from

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Averyville Rd. We could reach out with mail surveys to different areas. How that happens is going to be done in consultation with a consultant. We are doing an internal review of all the things that have happened in the last couple of years. The idea is when we move out to the general community and the stakeholders we can say, this is what we had in mind and have we missed anything or are we on the wrong track? By the time you get to the public hearing it is all done.

Attorney Briggs – In terms of the scope, the document you are working on right now. Will the Steering Committee submit to the Town and Village Boards those things in terms of priority that you think should be in the scope? Or those things that you think are less important? Will you narrow it down to exactly what you think the scope should be?

Dean Dietrich – We are going to narrow it down to what we think the scope should be. It will be part of the RFP because this is what we want to do with the consultant. If the consultant comes back with a price you don't want to pay, then that is when your prioritization takes place.

Attorney Briggs – Will it be bullet points to make it easier to follow?

Dean Dietrich – It will be paragraphs but we can make it bullet points. I am in the process of working that out. The group is a good group. When you work with volunteers, we meet once a week at 8:30 am to 9:30-10:00 because people have other commitments. Tennis counts!

Supervisor Rand - Phase III begins roughly?

Dean Dietrich – You are looking at the planning document, which is different than this. We are hoping to have a consultant on board by Christmas. He starts helping us to reach out to the stakeholders. January – May he writes the LUC, June and July then Phase III would begin a year from now, September 2021. That is what is driving the 12 month request for a moratorium. It matches what we think the time table is. Having said that, there are always black swans. You never know break. If there is another COVID outbreak... you are never going to know what might happen. It is possible that we thought we would be done and we need an extension. Hopefully that doesn't happen.

The Board thanked Dean Dietrich who said it is always a pleasure to see you.

### **RESOLUTION OF APPROVAL & AUTHORITY - AIRPORT PROJECT**

Supervisor Rand – The one thing left off the agenda is that I need a motion to approve of Airport Project No. 3-36-0051-2020 Taxiway “B” and “C” Rehabilitation Cost Fixed Fee Agreement for Construction Observation & Administration. This is in reference to C&S Engineering. It is about

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the agreement Derek and I talked about earlier. Fees not to exceed \$138,500 for engineering for Taxiway “B” and “C

Councilman Doty – I thought we approved that when we went through this.

Laurie Dudley – This new resolution must be added to the most recent contracts from C&S Engineering.

Councilman Favro moved and Councilman Doty seconded the motion to approve the Taxiway “B” and “C” Rehabilitation Cost Fixed Fee Agreement for Construction Observation & Administration. There being no further discussion, the motion was carried.

### **ROTARY BUS SHELTER PROJECT**

Supervisor Rand – We discussed this a little bit. The Rotary is moving forward with three bus shelters for the Trolley. They have approvals from the land owners and are working with Clarkson and contractors on cost estimates and are fundraising. They hope to build them next spring. There will be two on Town property; Cascade Acres and Saranac Avenue. One on Village property; 4-Seasons. The question was asked, will the Town and the Village take them over for maintenance and snow removal after they are built. I have spoken with Butch and he feels his crew can do the general maintenance and snow removal. There would be help from the Town Highway Department.

Councilman Doty – Out of three stations, one would be in the Village. That means another MOU with the Village.

Supervisor Rand – We would have to talk to Craig. When I talked to him last week, we would take care of the Town two and the Village would take care of that one. I think it would work better that way. I don’t think we need a motion. I just wanted to bring it up for your comments.

Councilman Doty – It is certainly a good effort. The 4-Seasons location has changed a lot. Is it still an area with a lot of apartments?

Councilwoman Kilburn-Politi stated there are many apartments there and Councilman Cummings added that there are many kids there as well.

Supervisor Rand – They have some studies to see where the best locations would be.

Dean Dietrich – It is a Development Commission Project. They worked with Clarkson University and looked at the Trolley stops and identified the tree sites for three different reasons. One, Clarkson kids came in from a Civil Engineering point so putting shelters there would not cause an accident. Second, they had land owners that were not willing to take on the maintenance but let them put the shelter near our property. Third, the Trolley stops. It was part of the Community Development Commission Board with Clarkson University.

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The Board thanked Dean Dietrich for the information.

### **COMMUNITY DEVELOPMENT AND COMMUNICATIONS DIRECTOR**

Councilwoman Kilburn-Politi – We touched on this at the workshop. I am not exactly sure what more we want to talk about today except what the next steps would be. Do we want to move forward with putting this out as a job application? To elaborate, and Dean can help with my pitch, this started with the need of having a Housing Director. We need someone to help with very specific housing projects. There is room for that and maybe it is a part-time position. Then talking to Dean, he suggested throwing in some Community Development projects and other things that Dean does. Adding that makes this a full time job. Then recently, Jay asked about communications because we are in the process of redoing our website and beef up our communications and how we interact with the public and make sure it is accurate messaging. We have been struggling with that component of accurate messaging. If you push all these things together, it is one wonderful full-time position that is for a skilled person at good pay and good benefits. I think we can attract someone very qualified.

Councilman Cummings – That is the point. You are right in the fact that we throw all these things together we want someone to be qualified in order to get that you would need a full-time position. Someone is not going to work 25 hours. No, you give them a full-time position whatever the definition of hours is. You're going to get someone good.

Councilwoman Kilburn-Politi – This is a professional position. I asked Dean, to tell me everything you do. He is getting ready to step down and what Dean does can be bigger and better if it was a full-time person.

Dean Dietrich – Feel free to talk about my shortcomings! They asked me to take it over in 2014 and I said I will do this until it is up and running and then I have to go. It is now up and running. The Development Commission has four projects; one was the bus shelters with Clarkson Students, a master plan with Peacock with a Kayak rack, water fountain, moving forward with a kiosk, a Master Plan with Power Pond Park, sculpture request to look at a Naj Wyckoff through the Arts Alliance which will incorporate art into the community. Those are four projects we did that are ongoing. We are also meeting the Clarkson people with Jay and Craig are working on a Million Dollar grant for transportation from workforce housing areas. I have the Land Use Code Steering Committee going. We also have the Communications Committee going and rolling along. I am serving on all of those groups. Less known things we did earlier this year, Village Court Consolidation and made recommendations, Housing Study and STR Study, Good neighbor Policy. You know the STR thing was constant work for 4 years. This could expand because I am also on the Main Street Focus Group for the Village and I have a meeting tomorrow morning and we are going to do the publication of that. I'm not bragging, I work at least two hours a day on this. It would not be that hard to expand it. I am also the webmaster for the futurelakeplacid.com website, which is our website. If you are developing a communication plan you really need webmaster to put the information up. Laurie and Anita are busy and they can't do it. Somebody should write press releases so that what you want the public to hear is said in your words. That would be incalculably valuable. One of the things about the Development Commission, it is

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ready to take off because we have the infrastructure because we have accomplished some good things. There is also an historic map going with some kids from the High School. Just like we did the Historic Walk, we are doing a Historic Bike Ride. With the ORDA money coming on line, and I know everybody covets that, but a lot of money is being spent and who is going to oversee that grants, who is going to write the grants, who will do the RFPs for the grants?

Supervisor Rand – This grant writing would be part of it?

Dean Dietrich – Quite frankly it is one of my drawbacks. I did three or four of them and I'm not good at it. You need somebody that can do it. Put the time into it and administering a grant is a pain. It takes ten times as much as writing the grant. You are also looking at some other things. I can't go to the meetings I should go to get the synergies. How many times Rotary talking about something and you guys is are talking about something. Somebody needs to be able to go to those meetings. You have wonderful liaisons. Emily and Art do a wonderful job. Jay was great when he came to the Development Commission meetings. A lot of times things just happen because people are in the same group. Having a guy that is in the room is really, really important. Housing is not just affordable housing. The Comprehensive Plan calls for, what works on making our long term stock could use some improvement. It is wonderful that we have cheap electric but the bad side is that you don't have access to a lot of access to a lot of conservation programs. Energy Conservation is important to us because if you use more energy you start paying higher rates. The other thing that is involved in that housing portfolio could also be University Housing, longer term housing. Housing that can stay the same location. That portfolio could be expanded tremendously. If you really want the job done well, you really need someone who is a professional, who can devote the time. I do want to say, what I basically do is organize groups. For every one of the things I have talked to you about, there are seven or eight people working on that group. You need somebody to organize all that. That's my pitch.

Supervisor Rand – That person would report to both Boards, the Town and the Village?

Dean Dietrich – I think the Town is in a better position than the Village. The Village is in a better position to finance it but you are in a better position to control that position. We first talked about this in terms of a shared manager position and it just doesn't work. In my mind it would be best to be a Town position. It could be like the Building Office which is a Town position. This development is for the whole Town and the Village is part of the Town.

Supervisor Rand – I don't disagree with you. That is what is in here, a Community Development and Communication Director who will report directly to the Town and Village Boards.

Attorney Briggs – It should absolutely be a Town employee.

Councilman Doty – I have a hypothetical question, and replacing you is going to be hard, how do you see a person coming in to take care of that whole job description and still having a bank of volunteers work for someone that is paid?

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Dean Dietrich – I don't see that as a problem. The reason is that people volunteer because they are invested in that particular project. They don't care who they are working for. I did not have magic over people. The people who want to work on the bus shelters just want to see it done.

Councilman Doty – I hope so, but I know the energy around a table changes when you now have a boss that is paid rather than a person who is the same foxhole with you.

Dean Dietrich – I would hope that the Development Commission would still continue even when there was a Chairperson of the Commission. I would hope the volunteers would still steer the action.

Councilman Doty – Listening to everything that has gone on, I don't believe one person can do that job.

Councilwoman Kilburn-Politi – One young person can.

Councilman Doty – To through housing, community interest and attend meetings.

Dean Dietrich – The model is Saranac Lake. They have 5,000 citizens and we have 8,000 and they have a manager and someone who does this.

Councilwoman Kilburn-Politi – That is two positions but we have to start somewhere.

Councilman Doty – Do we scare someone off and make the duties so big? Anyway, I get the direction and I agree with it.

Councilwoman Kilburn-Politi – Maybe it's something that all of us do every day. We are weighing things. What is the priority today? You are constantly juggling your priorities.

Dean Dietrich – I'm not sure you were here when Angel Granger was here? She may have had 10 things in front of her and she worked on two of them each day.

Councilman Doty – She was a grant writer.

Councilwoman Kilburn-Politi – The reason I did not want to include grant writing in the description is that it bumps the salary number.

Councilman Cummings – If we are going to roll all these duties into one position, which I agree with, if you find the right person you can do it. If you pay a good enough salary with Bennies you will find that person who is driven and motivated. As long as you pay them well. They will do it.

Councilwoman Kilburn-Politi – And they will learn too. We might don't have to say grant writing experience. I will think about how to better word it. A lot of things in here for the price point, it is going to be learning on the job.

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Dean Dietrich – You could write, coordinate with the County grant writer. If they are good, they will end up writing it.

Councilman Cummings – To your initial point, move forward with that.

Councilwoman Kilburn-Politi – As is I will talk to Laurie and put it in the paper.

Mike Orticelle– It should say Civil Service required.

Councilwoman Kilburn-Politi – It doesn't have to be Civil Service.

Councilman Doty – Do you want to do it before we go through our budget process?

Councilman Favro – Do you need a motion?

Attorney Briggs asked what that range would be and Councilwoman Kilburn-Politi said you will get what you pay for. I have my numbers in my head.

The conversation continued regarding a salary needed for budgeting and has to be an appropriate. Supervisor Rand suggested the salary pending qualifications. The Board agreed to state a salary range depending on qualifications.

Councilman Favro – We all have an idea anyway. Do you need a motion? So moved.

Councilman Favro moved and Councilwoman Emily Kilburn-Politi seconded the motion to approve advertising for the position of a Community Development and Communications Director. There being no further discussion, the motion was unanimously carried.

Supervisor Rand - Cathy Edman are you on?

Cathy Edman – I am here. Can you hear me?

Supervisor Rand - We can hear you. We don't need you. We were just checking to see if you are on. Emily is going to call you about the Community Development and Communication Director position.

### **RAY BROOK WATER/NYS PRISON**

Councilman Doty – A quick update. As you know this has been going on for years. We are trying to work with the State of New York and Ray Brook to supply the prisons with Ray Brook water. It has been an on again, off again deal. The engineer from Albany would like to start a tour again so we can get all the information finally together which will meld our \$1.4 Million grant for domestic water and the new tour along with the needs of the prisons. A main reason is the pump house would have to be rebuilt when we combine to do this. In moving forward, they wanted our engineer, Ivan Zdrahal, involved. I mentioned to Eric that Ivan would not be involved unless the State was ready to be involved. The result was a call last Monday or Friday, I

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can't remember, OGS is going to offer the services of one of their engineers and Ivan has contacted me to go at no charge for the tour to help put all the information together. That is a big step forward that will let the State see everything that is on the table so they can determine how to move forward with monies. There is some urgency to this because I think we have asked for three extensions. Cathy would know better than me. It is time either do or not do. If the State follows through, I think we should be amicable and help things work. If should fall through or faulted for any number of financial reasons in this environment, cut it off and move ahead in our own direction. I don't want to lose \$.60 cents on the cost of a dollar for that little project. 140 paying water residence in Ray Brook cannot afford what the Health Department is asking of us.

Supervisor Rand – When do you think we will have a definite answer?

Councilman Doty – I think the middle of September we will have a lot better idea when we arrange this meeting with Brad Hathaway, Ivan Zdrahal, yourself, me, unless someone would like to go. I have no problem.

Councilman Favro – You have already been into it. Finish it up and bring it in. It has been only 12 years.

### NEWMAN PARK – PLAYGROUND EQUIPMENT

Councilman Doty – Dick Cummings and I have been working to finish Newman Park. The community has taken hold of the park, and Dick noticed that kids are showing up there mid-day with bikes and they are leaving them out front where the cars want to pull in with moms with little kids. We need a bike rack. We started getting prices. What has become evident is that there are a significant number of moms with young kids and the older kids are on the swings not the toddlers. It doesn't fit. We need a separate area for a little basket seat and a little t-swing. The bigger kids are swinging and jumping off the swings. There is also the opportunity to put in a couple of the spring things they have at Hillcrest Park.

Supervisor Rand - Are they teeter-totters?

Councilwoman Kilburn-Politi - They are little animals on a spring.

Councilman Doty – We put the bids out. I contacted Cathy to see what funds might still be in our unused Park District money. We basically need \$5,400. It finishes the Park for us. There is nothing worse than starting this 2 ½ years ago and being so close to finishing it. If we allocate the money now and order it and we get everything freight free.

Councilman Cummings – Excluding the bike rack, but basically for the two spring things and the t-swing with tot seats and the accessible swing set is \$4,875 including shipping.

Councilman Doty – And we need \$800 for a bike rack.

Supervisor Rand – Can't you build a bike rack out of wood?

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Councilman Doty – No. Not that would hold up. These are black powder coated that matches the fence. Will always look good. Keep in mind, this isn't the only allocation I'm going to ask for. If we have the money in this budget year, I say to do it and put it in. A playground guy that came around to inspect noticed that we are not compliant with the distance of sand on the swing set. We have to cut some sod out and add sand front and back. We can do that in the spring.

Supervisor Rand – Do we have available money according to our finance director? Cathy?

Cathy Edman – I think we can take a good portion of that from the unspent budget for the Toboggan Slide which is about \$4,600. I would like to leave a buffer because they do generally do prep work at the end of the year. We can take \$4,000-\$4,500 from that budget. For the rest I would have to look a little deeper. The problem with the Park District is that we lost revenue this year and we still have a good portion of expenditures to come out of there. It looks like Craig Wood might do better than we budgeted. I think we could probably make it work.

Councilman Doty – Cathy, remind me where we are with the allocation from juggling funds for the pump at Craig Wood. We only used ½ of that and we returned the other ½ to Craig Wood.

Cathy Edman – That is correct, you did. I think we ended up retuning \$15,000 to \$20,000 back to Fund Balance for the sale of that piece of equipment to the Highway Garage. I believe we are going to have a deficit in the Park District by the end of this year. Again, in the grand scheme of things even if we took \$1500 out of the Fund Balance it wouldn't make that big of a difference.

Councilman Favro – We'll find it.

Supervisor Rand – We will get it done. Cathy, when you get back we will figure out exactly where it's coming from. It sounds like we are pretty close.

Councilman Doty – Especially in this pandemic environment it is nice to have the community use it like they are.

Councilman Cummings – One last thing, my email is dated 9/3/2020 and the prices are firm for 30 days.

Councilman Favro – Just do it.

Councilman Doty moved and Councilman Favro seconded the motion to approve the funding for the additional playground equipment and bike rack. There being no further discussion, the motion was unanimously carried.

### **LEASING OF ADDITIONAL VEHICLE FOR EMPLOYEE USE**

Councilman Cummings – As we talked at the Workshop, I think Mike's Department with their increased duties with the short-term rentals and everything they are doing already, if we leased a

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second vehicle Mike could go his way and Darci and go her way. If it wasn't in use, it is there for Town use anyway. As Jack pointed out, I think we could fund it through the STR monies.

Mike Orticelle – Can I speak to this? We do not need a vehicle. First of all, you guys only come here at night most of the time and there is no place to park. Every parking spot is assigned already. You either throw someone out of a parking spot, a village person or whatever. There is no parking on the street for employees because Mr. Strack has all his cars out here all the time and nobody tells him to move them. That is one issue. Second of all, if I have to go separately or Darci has to go separately, I will take my own car and charge you the miles which is a hell of a lot cheaper in the long run. Renting a car for maybe one time a month if that. There is no need for a second car. That is my two cents. This is the time we are the busiest. In the future it is going to be a lot less because right now we are doing the preliminary inspections that need to be done before we issue permits.

Attorney Briggs – Let me ask a question, Mike. It seems like you and Darci go together an awful lot. Is that necessary?

Mike Orticelle - It is not necessary that we both always go. Sometimes one of us stays in the office and one of us doesn't. When we do go it is helpful to have two sets of eyes and have a conversation on certain jobs.

Attorney Briggs – I think one of the things the Town board was considering is because there is only one car that would be less likely to happen.

Mike Orticelle – Is it a problem we go together? Is that the issue?

Councilman Cummings – I think the point is you have a number of things to do on an average day, you and Darci have a list of things you need to do. Rather than both of you going here and there. Go there one at a time and that way there is no problem getting your list done.

Mike Orticelle – We haven't had a problem getting everything done. If it was a problem I would say so.

Supervisor Rand – We will let it ride for now.

Councilman Cummings – You are riding together, and I see your point too with two sets of eyes on a situation. If it's a case of there are a lot of things to do ...

Mike Orticelle – If we are that busy then we don't go together or I take my own car which is cheaper for me to charge for mileage. I do it on the weekends if I get called out.

Councilman Favro – It is tabled for now.

### **BUDGET ADJUSTMENTS**

Cathy Edman explained the budget adjustments.

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Board Meeting Date            **9/8/2020**

**2020 BUDGET AMENDMENTS**

<b>ACTION</b>	<b>ACCOUNT</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>REF</b>	<b>ADDITIONAL INFO</b>
Increase Expenditures	A000.1950.0470.0000	Taxes and assessments on municipal property	19.27	vchr 184304	Essex County-adj to tax roll
Increase Expenditures	A000.5130.0444.0000	Town Highway Garage.Contracts and Agreements	2,312.10	vchr 184464	Southworth Milton, generator oil change and maintenance-reimburseable 1/3 by village and 1/3 by school
Increase Expenditures	A000.9050.0800.0000	Unemployment Insurance	7,456.08	vchr 184368	Unemployment Insurance -2nd quarter amount over budgeted appropriations
Appropriate Contingency account	A000.1990.0400.0000	Contingency	9,787.45	remaining balance in contingency \$11,709.65	
Increase Expenditures	B000.1345.0414.0000	Beach. Other Consumable Supplies	636.00	po 32516 &32546	MAC janitorial supply
Decrease Expenditures	B000.1345.0200.0000	Beach. Equipment and Capital Outlay	(636.00)		
			-		
Increase Expenditures	DB00.1995.2650.0000	Loss on sale of inventory-pavers & sand	1,486.95	cash receipt jes:1711092, 1711135, 1711139, 1711162, 1711195, 1711215	loss on sale of 27 pallets of pavers and 71 bags of sand
Appropriate Fund Balance	DB00.0000.0915.0000	Assigned Unappropriated Fund Balance	1,486.95		
Increase Expenditures	SP00.1357.0417.0000	Airport. Equipment Repairs	874.24	po 32547	Airport Lighting Company
Decrease Expenditures	SP00.1347.0200.0000	Tob. Slide Equipment	(874.24)		
			-		

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Councilman Favro moved and Councilman Cummings seconded the motion to approve the budget adjustments as written and presented. There being no further discussion, the motion was unanimously carried.

**APPROVE AUDITS**

Supervisor Rand asked for approval of the audits.

TOWN OF NORTH ELBA

**CLAIMS APPROVED FOR PAYMENT  
009/08/20**

<u>PREPAID CLAIMS (NBT General Funds, NBT Park District, NBT Health Reimb. Bank Accounts)</u>	<u>Batch</u>	<u>Batch Totals</u>	<u>Fund Totals</u>
	<u>Number</u>	<u>Prepaid</u>	<u>Prepaid</u>
A000 FUND GENERAL FUND	191	17240.53	11863.65
B000 FUND GENERAL OUTSIDE VILLAGE	192	1912.27	326.90
DB00 FUND TOWN OUTSIDE VILLAGE HIGHWAY	193	833.38	3497.14
H021-MIRROR LAKE SIDEWALK			
RD04 FUND TAHAWAS ROAD DISTRICT			0.00
SF02-FIRE PROTECTION DISTRICT 2			0.00
SP00 FUND PARK DISTRICT			3143.45
SW03 FUND RAY BROOK			321.66
T000 FUND TRUST & AGENCY			833.38
<b>(Prepays NBT Bank Accounts) (08/01/2020-08/31/2020)</b>		<b>\$19,986.18</b>	<b>\$19,986.18</b>
184282; 184367-184368; 184385-184386; 184401-184415; 184467-184468			
<b><u>ADK PAYROLL</u></b>			
T000 FUND TRUST & AGENCY	188	80756.90	
	189	33751.63	
<b>(Payroll) (08/01/2020-08/31/2020)</b>		<b>\$114,508.53</b>	<b>\$114,508.53</b>
184239-184253; 184323-184340			

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<u>REGULAR CLAIMS (Adirondack Claims Bank Account)</u>	<u>Regular</u>	<u>Claims</u>
A000 FUND GENERAL FUND 194	64699.31	93187.23
B000 FUND GENERAL OUTSIDE VILLAGE 195	96274.52	760.00
DB00 FUND TOWN OUTSIDE VILLAGE HIGHWAY 196	13026.76	55638.00
H017-TOBOGGAN SLIDE 197	316558.85	0.00
H021-MIRROR LAKE SIDEWALK		221270.09
H024-GA APRON Rehabilitation		15000.00
H025- On & Off Airport Obst. Mitigation Const.		6112.80
SF01-FIRE PROTECTION DISTRICT 1		72.66
SF03-FIRE PROTECTION DISTRICT 3		27.34
SP00 PARK DISTRICT		98491.32
<b>Paid Vouchers:</b>	<u>\$490,559.44</u>	<u>\$490,559.44</u>
184283-184322; 184341-184366; 184369-184384; 184416-184466; 184469-184473		

NOTES:

FIT WITHHOLDING FROM VCHRS 184300, 184301	-150.00
<b>AMOUNT TRANSFERRED TO CLAIMS CHECKING ACCOUNT FOR CHECK RUN 284:</b>	<b>490559.44</b>
<b>AMOUNT TRANSFERRED TO PAYROLL FOR FIT WITHHOLDING</b>	<b>150.00</b>
	<u><b>\$490,709.44</b></u>

Councilman Doty moved and Councilman Cummings seconded the motion to approve the audits as written and presented. There being no further discussion, the motion was unanimously carried.

**EXECUTIVE SESSION**

Councilman Cummings moved and Councilman Favro seconded the motion to go into executive session at 7:45 pm for the purposes of discussing personnel actions. The motion was unanimously carried.

Councilman Doty moved and Councilman Cummings seconded the motion to come out of executive session at 8:35pm. No motion was made regarding personnel.

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Supervisor Rand reported the following discussion:

Relating to certain owners of short term rental properties and the unintended impact of the “one permit” per property rule. After discussion the Board determined that:

“If a property owner has a prior history of renting a second unit on the same property, they shall have a 30 day window to apply for a second permit.”

Councilman Favro moved and Councilman Doty seconded the motion to approve the Short-Term Rental Law amendment. There being no further discussion, the motion was unanimously carried.

**ADJOURNMENT**

There being no further business to come before the Town Board, Councilwoman Kilburn-Politi moved and Councilman Favro seconded the motion to adjourn the meeting at 8:50 pm.

Respectfully Submitted,

Laurie Curtis Dudley  
Town Clerk