

TOWN BOARD MEETING

TUESDAY, NOVEMBER 13, 2018

Minutes of the Regular Board meeting held on the above date beginning at 4:30 in the Meeting Room of the North Elba Town Hall, 2693 Main Street, Lake Placid, New York.

Members Present: Supervisor Politi, Councilman Favro, Councilman Miller, Councilman Doty, Councilman Rand, and Laurie Dudley

Others Present: Larry Straight, Griffin Kelly

Supervisor Politi opened the Regular Town Board meeting at 4:30 pm by asking everyone to stand for the Pledge of Allegiance.

Supervisor Politi asked for a motion for the minutes of the Board meeting October 9, 2018.

Councilman Doty moved and Councilman Rand seconded the motion to approve the minutes as written and presented. There being no further discussion, the motion was unanimously carried. Councilman Favro abstained as he was absent.

APPROVE – SARANAC LAKE RESCUE CONTRACT

Supervisor Politi – The 2018 contract was for \$27,804 and the 2019 is \$30,044. It is the same contract with the exception of the cost. Jack and Derek were the Liaisons.

Councilman Favro moved and Councilman Doty seconded the motion to approve the Saranac Lake Rescue Contract.

Councilman Doty asked if we received an annual report regarding insurance receipts and transports to Vermont and Plattsburgh. Supervisor Politi stated he has not seen a report. Cathy Edman may have received it.

There being no further discussion, the motion was unanimously carried.

APPROVE - TOWN INSURANCE PROPOSAL

Supervisor Politi – Cathy gave us an estimate for Liability Insurance from Rose & Kiernan. The quote decreased from \$82,878 to \$80,058 because of the bidding process.

Councilman Doty moved and Councilman Miller seconded the motion to approve the Insurance proposal with Rose & Kiernan. There being no further discussion, the motion was unanimously carried.

APPROVE - LANDFILL RATE INCREASE

Supervisor Politi - The new tipping fees at the Transfer Station will increase to .09 cents per pound for 80 lbs. or more. Less than 80 lbs. will increase from \$6.00 to \$7.00. A new \$15 punch card will replace the \$10 and \$20 cards. The old cars are good until December 31st. The

TOWN BOARD MEETING

TUESDAY, NOVEMBER 13, 2018

remaining punches can be returned to the town credit towards a new \$15 card after December 31st.

Councilman Miller - A few elderly people have called concerned that they cannot carry the larger bags to their car.

Supervisor Politi – We cannot discriminate.

Councilman Rand moved and Councilman Miller seconded the motion to approve the Land fill rate increase and remaining credit towards a new \$15. There being no further discussion, the motion was unanimously carried.

TOWN BOARD MEETING

TUESDAY, NOVEMBER 13, 2018

APPROVE - LACROSSE HOST AGREEMENT

Supervisor Politi – The dates of the Lacrosse Host Agreement had to change, we added on-site defibrillators, beverages in tent and amendment to cost for additional games. It has to be an honor system.

Councilman Doty- What did we settle on for additional games?

Attorney Briggs- It changes each year, it's in the amendment to agreement.

Councilman Doty- I know this causes more book work for Butch with all these added games. I know it's the only way to do this.

Councilman Doty moved and Councilman Favro seconded the motion to approve the Lacrosse Host Agreement. There being no further discussion, the motion was unanimously carried.

APPROVE - ZBA BOARD MEMBER – CHARLES ROSCOE

Supervisor Politi – John Hopkinson requested Charlie Roscoe's term be extended for another 5 years. He will stay as a member of the ZBA.

Councilman Doty - I have been serving for 24 years I don't understand why 90% of ZBA meetings are canceled. I don't understand the difference between ZBA and planning board issue.

Mike Orticelle- Planning Board is more site and design phase. Zoning issues if you want to do something outside the written laws you come and ask for a variance. Making a building larger than allowed or going over the line. Zoning board is much more technical. Its canceled quite a lot because people decide not to go through with it.

Councilman Rand moved and Councilman Miller seconded the motion to approve Charles Roscoe as a ZBA Board member. There being no further discussion, the motion was unanimously carried.

APPROVE – RETIREMENT RESOLUTIONS

Supervisor Politi- Cathy needs a resolution regarding the retirement system establishment of standard workday for elected officials.

Councilman Miller moved and Councilman Favro seconded the motion to approve the Retirement Resolutions as presented. There being no further discussion, the motion was unanimously carried.

APPROVE – 2019 BENEFIT WATER DISTRICT RATES

Supervisor Politi -We need to approve the 2019 benefit water rates. There are no budget adjustments and no tax levy.

TOWN BOARD MEETING

TUESDAY, NOVEMBER 13, 2018

Councilman Favro moved and Councilman Rand seconded the motion to approve the 2019 Benefit Water District Rates. There being no further discussion, the motion was unanimously carried.

APPROVE – 2019 SEWER RATE

Supervisor Politi - The 2019 sewer rates have decreased from \$2.89 to \$2.84 per parcel. We discussed this at the last workshop.

Councilman Rand moved and Councilman Favro seconded the motion to approve the 2019 Sewer Rate Change. There being no further discussion the motion was unanimously carried.

TOWN BOARD MEETING

TUESDAY, NOVEMBER 13, 2018

APPROVE – 2019 TOWN BUDGET

Supervisor Politi- We need to approve the 2019 Town Budget which we discussed. We met our tax cap levy our levy this year is \$4,475,234.81. The tax levy is made up of 2.21% tax growth rate and inflation factor of 2.00% that is the reason the tax cap is 3.05% and not 2.0. The increase in the levy is about \$132, 480. There is budget summary available.

Supervisor Politi asked for a Roll Call Vote: Councilman Doty, Aye: Councilman Miller, Aye: Councilman Rand, Aye: Councilman Favro, Aye: Supervisor Politi, Aye.

SET PUBLIC HEARING DATE – LAKE SEPTIC SYSTEM

Supervisor Politi- I would like to set a public hearing for the Lake Placid Septic System Law. Are there any modifications Ron from what you gave me and I passed on to the board?

Attorney Briggs- No there are not and give a copy to Mike and let him look over it.

Supervisor Politi- I would like your thoughts on both of these issues Mike. I would like to set a public hearing for December 11th at 6:30pm.

Councilman Miller- Once we get this approved, I would like to take this to other town boards for there consideration.

Councilman Favro moved and Councilman Rand moved the motion to set public hearing on December 11. 2018 for Lake Placid Septic System Law. There being no further discussion the motion was unanimously carried

SET PUBLIC HEARING DATE – UNSAFE BUILDING LAW

Supervisor Politi- I would like to set the public hearing to discuss the Unsafe Building Law for December 11th at 6:45pm.

Councilman Rand moved and Councilman Favro seconded the motion to set public hearing on December 11, 2018 to discuss Unsafe Building Law. There being no further discussion the motion was unanimously carried

BUDGET ADJUSTMENTS

Supervisor Politi- You all got a copy of these. All of these are offset by fund balance and contingency funds left over basically housekeeping. There was a loader with a repair \$7363.85.

2018 BUDGET AMENDMENTS

11/13/2018

ACTION	ACCOUNT	DESCRIPTION	AMOUNT	REF	ADDITIONAL INFO
Increase	A000.3120.0444	Lake Patrol. Contracts	1,000.00	vchr 182303	incorrect amount entered in original

TOWN BOARD MEETING
TUESDAY, NOVEMBER 13, 2018

Expenditure	budget for 2018				
Increase Expenditure	A000.1620.0415	Town Hall. Building Repairs	2,839.69	vchrs 182384, 182389, 182398, 182421	fire sprinkler repair system, Building foundation seeepage repair
Increase Expenditure	A000.5132.0412	Town Garage. Gas & Diesel	19,524.19	vchrs 182277, 182299, 182337, 182356, 182374	expenditures in excess of 2018 budget
Increase Expenditure	A000.8010.0461	Bldg. & Code. Employee Travel	656.18	vchr 182340 & 182216	Increase 2018 Budget per decision to promote D. LaFave and train
Increase Expenditure	A000.8160.0412	Transfer Station. Gas & Diesel	321.38	vchr 182416	October gas (amount over 2018 budget)
Increase Expenditure	A000.8160.0417	Transfer Station. Equipment Repairs	3,200.00	po 31178	Mullen Industrial, Replace part in compactor
Decrease Expenditure	A000.8160.0200	Transfer Station. Equipment & Capital Outlay	(3,200.00)		
Increase Expenditure	A000.8810.0412	Cemetery. Gas & Diesel	<u>56.45</u>	vchr 182416	October gas (amount over 2018 budget)
Appropriate Fund Balance	A000.0000.0912	Fund Balance	<u><u>24,397.89</u></u>		
Increase Expenditure	DB00.5110.0414	Road Repairs Other Consumable Supplies	747.10	vchr 182260	upstone materials
Increase Expenditure	DB00.5130.0412	Machinery & Equipment. Gas & Diesel	681.86	vchr 182416	October gas (amount over 2018 budget)
Decrease Expenditure	DB00.5130.0417	Machinery & Equipment. Equipment Repairs	(1,428.96)		
Increase Expenditure	DB00.9060.0800	HOSPITAL & MEDICAL INSURANCE	8,133.40	VCHR 182247	expenditures in excess of 2018 budget
Decrease Expenditure	DB00.9950.0900	INTERFUND TRANSFERS	<u>(8,133.40)</u>		
			<u><u>-</u></u>		
Increase Expenditure	SP00.1346.0412	Showgrounds. Gas & Diesel	685.38	vchr 182416	October gas (amount over 2018 budget)
Increase Expenditure	SP00.1350.0412	Craig Wood. Gas & Diesel	1,302.05	vchr 182416	October gas (amount over 2018 budget)
Increase Expenditure	SP00.1357.0417	Airport Equip Repair	958.31	PO 31194, 31196	Dejana & Fastenal, push box for loader
Increase Expenditure	SP00.7110.0414	Parks Other Consumable Supplies	449.63	PO 31193, 31197	Olympic Auto & Aubuchon battery, bulb, pruning shears
Increase Expenditure	SP00.7110.0416	Parks Grounds Repair	9,451.18		
Increase Expenditure	SP00.7110.0417	Parks Equip Repair	7,363.85	PO 31201 & verbal from Larry	Anderson quote for loader repair; & hauling charges to Watertown
Increase Expenditure	SP00.7110.0422	Parks Electricity	5.16	vchr 182375	expenditures in excess of 2018 budget
Increase Expenditure	SP00.7110.0423	Parks Water & Sewer	1,481.68	vchr 182360	expenditures in excess of 2018 budget
Increase Expenditure	SP00.7110.0459	Parks Other Professional Svcs	572.31	vchr 182221	Ivan Zdrahal for Lacrosse Traffic Signal Permit
Decrease Expenditure	SP00.7110.0200	Parks Equipment and Capital Outlay	(10,189.47)		

TOWN BOARD MEETING
TUESDAY, NOVEMBER 13, 2018

Decrease Expenditure	SP00.1990.0400	Contingency	<u>(12,080.08)</u>		
			<u>-</u>		
Increase Expenditure	SW03.8340.0459	Other Professional Services.	<u>2,135.00</u>	vchr 182221	Ivan Zdrahal Ray Brook Engineering Fees related to NYSEFC Grant Application
Appropriate Fund Balance	SW03.0000.0914	Fund Balance	<u>2,135.00</u>		

Councilman Doty moved and Councilman Favro seconded the motion to approve the budget adjustments as written and presented. There being no further discussion, the motion was unanimously carried.

COMMITTEE REPORTS – VACATION RENTAL HOUSING

Supervisor Politi- Now that everyone is back, we do need to set up a meeting with the Village to discuss vacation rentals.

Councilman Doty- Did the Village accept things like we did?

Supervisor Politi- I think the Village did, Dean sent me a email today asking to set a meeting up.

Councilman Doty- I think January or early February would work well. Village meetings are on Monday so I don't know if we can coordinate with that.

Supervisor Politi- I will talk with Craig about setting this up. Craig and I will go over the agenda and decide what we are going to talk about.

TOWN BOARD MEETING
TUESDAY, NOVEMBER 13, 2018

APPROVE AUDITS AS PER AUDIT #'S
Supervisor Politi- I need approval of the audits

TOWN OF NORTH ELBA
 CLAIMS APPROVED FOR PAYMENT 11/13/18

	Batch		
<u>PREPAID CLAIMS (NBT General Funds, NBT Park District, NBT Health Reimb. Bank Accounts)</u>	Prepaid	Number	Prepaid
A000 FUND GENERAL FUND	11408.28	5133.00	74162.45
B000 FUND GENERAL OUTSIDE VILLAGE	183.08	5134.00	902.43
DB00 FUND TOWN OUTSIDE VILLAGE HIGHWAY	10043.38	5135.00	895.46
SP00 FUND PARK DISTRICT	62140.75	5146.00	9129.43
SW03 FUND RAY BROOK	418.82		
T000 FUND TRUST & AGENCY	895.46		
	85089.77		85089.77
(Prepays NBT Bank Accounts) (10/1/18-10/31/18)	85089.77		85089.77
182231, 182281-182292, 182293-182294, 182304-182306, 182340-182348, 182349, 182415-182416			

<u>ADK PAYROLL</u>			
T000 FUND TRUST & AGENCY		5130.00	27836.57
		5131.00	deleted
		5132.00	73416.00
		5141.00	24.10
		5142.00	991.94
			102268.61
(Payroll) (10/1/18-10/31/18)	102268.61		102268.61
182119-182133, 182181, 182232-182248, 182272, 182295-182297			

	Regular		Claims
<u>REGULAR CLAIMS (Adirondack Claims Bank Account)</u>			
A FUND GENERAL FUND	106679.27	5136.00	91985.31
B FUND GENERAL OUTSIDE VILLAGE	0.00	5137.00	59738.61
DB FUND TOWN OUTSIDE VILLAGE HIGHWAY	51285.17	5138.00	44118.12
H18-Replace RW14 PAPI & TW AB&C light construction	0.00	5139.00	49495.49
H21-MIRROR LAKE SIDEWALK	46301.00	5140.00	71061.91
SP PARK DISTRICT	110069.00		
SW3 RAY BROOK	2065.00		
	316399.44		316399.44
Vouchers:	316399.44		316399.44

TOWN BOARD MEETING
TUESDAY, NOVEMBER 13, 2018

182182-182230, 182249-182271, 182273-182280, 182298-182303,
 182307, 182323-182339, 182351-

182414, 182417-182421

NOTES:

AMOUNT TRANSFERRED TO CLAIMS CHECKING ACCOUNT FOR CHECK RUN xx:	316399.44
AMOUNT TRANSFERRED TO PAYROLL FOR FIT WITHHOLDING	0.00
	316399.44

	DEBIT
A000.0000.0200.0200	106679.27
B000.0000.0200.0200	0.00
DB00.0000.0200.0200	51285.17
H018.0000.0200.0200	0.00
H042.0000.0200.0200	46301.00
SP00.0000.0200.0200	110069.00
SW03.0000.0200.0200	2065.00
	316399.44
	CREDIT
A000.0000.0200.0104	106679.27
B000.0000.0200.0104	0.00
DB00.0000.0200.0104	51285.17
H018.0000.0200.0104	0.00
H042.0000.0200.0104	46301.00
SP00.0000.0200.0104	110069.00
SW03.0000.0200.0104	2065.00
	316399.44

After posting Claims Transfer Recurring Journal Entry as listed above
 Next post Amberly Rounds Withholding transfer of funds from Adk Claims to Adk Payroll for the amount of the FIT withholding listed above
 Next go to open Payroll Batch and create Recurring Voucher for Amberly Rounds FIT withholding for claims paid

Finally, transfer funds from Adk Cap Proj to Adk Claims
 next, transfer funds from Adk Claims to Adk Payroll (for FIT)
 finally, log in to efts and pay withholding for 945

TOWN BOARD MEETING

TUESDAY, NOVEMBER 13, 2018

Councilman Favro moved and Councilman Doty seconded the motion to approve the audits as presented. There being no further discussion, the motion was unanimously carried.

PRESS QUESTIONS

Griffin Kelly – You mentioned earlier about garbage there was \$300,000 for equipment upgrades what is this for?

Supervisor Politi-This is for a garbage compactor and trailers and trucks. This is for the entire county. Our punch fees may be different than another county but the charge for all transfer stations is \$25.00 per ton.

Griffin Kelly- What are the public hearing on?

Laurie Dudley – I can forward this information to you.

Supervisor Politi- These are for properties that are on Lake Placid Lake and the septic system.

Attorney Briggs- The other is for unsafe buildings to be able to tear down and cost will be charged against the property. We will put a lien against the property.

ADJOURNMENT

There being and no further business to come before the Town Board, Councilman Miller moved and Councilman Doty seconded the motion to adjourn the meeting at 7:35pm.

Respectfully Submitted,

Laurie Curtis Dudley, Town Clerk