

ROBERT T. POLITI  
SUPERVISOR  
LAURIE C. DUDLEY  
TOWN CLERK / TAX COLLECTOR  
523-2182  
COUNCIL  
BOB MILLER  
JAY I. RAND  
DEREK DOTY  
JACK FAVRO  
LARRY C. STRAIGHT  
SUPT. OF HIGHWAYS  
523-9081  
CATHERINE EDMAN, CPA  
BUDGET OFFICER  
TEL: 523-9517  
FAX: 523-2599

## TOWN OF NORTH ELBA

2693 MAIN STREET  
LAKE PLACID, NEW YORK 12946  
phone: (518) 523-9516 fax: (518) 523-9569  
web: www.northelba.org



EUGENE MARTIN  
PARK DIST. MGR.  
523-2591  
CODE ENFORCEMENT  
OFFICE  
523-9518  
TODD ANTHONY  
ASSESSOR  
TEL: 523-1975  
FAX: 523-9821  
TOWN COURT OFFICE  
523-2141  
RONALD J. BRIGGS  
ATTORNEY FOR THE TOWN

### REVIEW BOARD MEETING MINUTES June 5, 2019

#### MEMBERS PRESENT

Bill Hurley  
Emily Kilburn  
John Rosenthal  
Bill Walton  
Jackie Kelly

#### MEMBERS ABSENT

Chip Bissell  
Andrew Thompson

#### ALSO PRESENT

Tim Smith, Board Attorney  
Mike Orticelle, Code Enforcement Officer  
Terry Tubridy, Planning & Zoning Coordinator

Mr. Hurley opens the meeting at 5:30 PM.

Mr. Hurley begins by reading the following statement: "I'd like to welcome you to this meeting of the Review Board summarize a few of our ground rules. First, the members of the public are only entitled to speak at advertised public hearing and/or "notice to neighbors" meeting. Otherwise, it will be the discretion of the Chair whether members of the public may be allowed to comment. Second, those members of the public who do speak will be expected to comply with the normal standards of civility and decorum. In particular, shouting and/or personal attacks will not be allowed. Third, all questions or remarks by members of the public will be directed to the Chairman, not individual Board members or the Board's counsel. Thank you very much."

#### Cecunjanin, Aljo (Case #1017) – Notice to Neighbors/Shoreland Overlay

Aljo Cecunjanin present as the Applicant.

An outside staircase will be added for fire safety. Lighting will be under the upper deck and no outdoor music is planned.

Notice to Neighbors – 13 notices sent and 12 receipts returned. No neighbors present.

Mr. Hurley makes a motion to approve the project, subject to the following conditions:

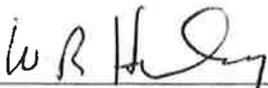
- a. Architectural and site design plans are approved as submitted. Any and all changes or additions to the plans, specifications, materials, or engineering must be submitted in writing for further review and approval by the Review Board.
- b. The Review Board will retain continuing jurisdiction over the exterior lighting plan and the wattage and shielding of lights, until one year after the improvements have been completed, and during this one-year period the Review Board may prescribe modifications if it sees fit to mitigate adverse impacts from the project's lighting.
- c. This approval does not address or make any findings regarding applicable deed restrictions, covenants, or other title conditions. This approval does not excuse the applicant from obtaining all other necessary governmental approvals, including but not limited to the New York State Building Code, Adirondack Park Agency, New York State Department of Environmental Conservation, New York State Department of Health, and/or Army Corps of Engineers.
- d. Further, this review does not authorize any actual construction. Final plans, specifications, and construction documentation approval must be obtained through the Building Department.
- e. **NO** construction may commence without construction documents signed by the Code Enforcement Official.

Mr. Walton seconds the motion.

All present members vote in favor. The motion is approved 5-0.

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These minutes were reviewed by the Board on 7/2/2019. Mr. Hurley made a motion to approve the minutes as written. Mr. Rosenthal seconded the motion. All present members, except for Mr. Bissell who abstained, voted in favor. The motion passed 5-0.

  
\_\_\_\_\_  
William R. Hurley, Chairman  
Review Board

<b>RECEIVED</b>	
Date	7/8/19
Town Clerk	<i>[Signature]</i>
Date	7/10/19
Village Clerk	<i>[Signature]</i>

ROBERT T. POLITI  
SUPERVISOR  
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**REVIEW BOARD  
MEETING MINUTES  
June 5, 2019**

**MEMBERS PRESENT**

Bill Hurley  
Emily Kilburn  
John Rosenthal  
Bill Walton  
Jackie Kelly

**MEMBERS ABSENT**

Chip Bissell  
Andrew Thompson

**ALSO PRESENT**

Tim Smith, Board Attorney  
Mike Orticelle, Code Enforcement Officer  
Terry Tubridy, Planning & Zoning Coordinator

**Adirondack Health Lake Placid (Case #834) – Sign Review**

Matthew Scollin present as Applicant's representative.

Mr. Hurley reviews sign standards for multiple tenants. Adirondack Health is the primary business and tenants are Elderwood of Uihlein and Lake Placid Sports Medicine.

Most signs are existing and were previously installed with temporary approval. All signs are vinyl and the freestanding sign has a raised black border. All other signs are mounted on the building and are flat (no raised features). The Board requires planters or a planting bed below/under the freestanding sign. Lighting on the freestanding sign is black and matches the black mounting brackets of the sign.

The Adirondack Health logo is 1" thick and will be placed on the east-facing gable end, above the exercise center, of the building. Mr. Hurley recommends the sign be mounted approximately 2" off the gable surface to provide a visual appearance of depth.

Mr. Hurley makes a motion to approve the signs, subject to the following conditions:

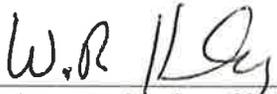
- a. Sign design plans are approved as submitted. Any and all changes or additions to the plans, specifications, materials, or engineering must be submitted in writing for further review and approval by the Review Board.
- b. The Adirondack Health logo will be installed approximately 2" off the face of the east-facing gable end (above the exercise room).
- c. Planters or a planting bed will be placed below/under the main freestanding sign by the entry off Route 73.

Ms. Kilburn seconds the motion.

All present members vote in favor. The motion passes 5-0.

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These minutes were reviewed by the Board on 7/2/2019. Mr. Hurley made a motion to approve the minutes as written. Mr. Rosenthal seconded the motion. All present members, except for Mr. Bissell who abstained, voted in favor. The motion passed 5-0.

  
\_\_\_\_\_  
William R. Hurley, Chairman  
Review Board

<b>RECEIVED</b>	
Date	<u>7/8/19</u>
Town Clerk	<u>James Curtis Hurley</u>
Date	<u>7/10/19</u>
Village Clerk	<u>Amelia G. Esty</u>

ROBERT T. POLITI  
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### REVIEW BOARD MEETING MINUTES June 5, 2019

#### MEMBERS PRESENT

Bill Hurley  
Emily Kilburn  
John Rosenthal  
Bill Walton  
Jackie Kelly

#### MEMBERS ABSENT

Chip Bissell  
Andrew Thompson

#### ALSO PRESENT

Tim Smith, Board Attorney  
Mike Orticelle, Code Enforcement Officer  
Terry Tubridy, Planning & Zoning Coordinator

#### Brisson, Jean-Philippe (Case #932) – Architectural Review/Shoreland Overlay

Jonathan Haynes present as Applicant's representative.

The Zoning Board of Appeals has granted an Area Variance for the APA's requirement to build a proposed boathouse approximately 10' offshore.

The Board reviewed the proposed architectural plans and had no comment.

Mr. Hurley states the location is out of the way of normal lake traffic. No Notice to Neighbors is necessary in light of the Public Hearing held for the Zoning Board.

The Board has no objections.

Ms. Kelly makes a motion to approved the project, subject to the following conditions:

- a. Architectural and site design plans are approved as submitted. Any and all changes or additions to the plans, specifications, materials, or engineering must be submitted in writing for further review and approval by the Review Board.
- b. The Review Board will retain continuing jurisdiction over the exterior lighting plan and the wattage and shielding of lights, until one year after the improvements have been completed, and during this one-year period the Review Board may prescribe modifications if it sees fit to mitigate adverse impacts from the project's lighting.
- c. This approval does not address or make any findings regarding applicable deed restrictions, covenants, or other title conditions. This approval does not excuse the applicant from obtaining all other necessary governmental approvals, including but not limited to the New York State Building Code, Adirondack Park Agency, New York State Department of Environmental Conservation, New York State Department of Health, and/or Army Corps of Engineers.
- d. Further, this review does not authorize any actual construction. Final plans, specifications, and construction documentation approval must be obtained through the Building Department.
- e. **NO** construction may commence without construction documents signed by the Code Enforcement Official.

Mr. Walton seconds the motion.

All present members vote in favor. The motion is passes 5-0.

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These minutes were reviewed by the Board on 7/2/2019. Mr. Hurley made a motion to approve the minutes as written. Mr. Rosenthal seconded the motion. All present members, except for Mr. Bissell who abstained, voted in favor. The motion passed 5-0.

W. R. Hurley  
William R. Hurley, Chairman  
Review Board

<b>RECEIVED</b>	
Date	7/8/19
Town Clerk	Jessie Bissell
Date	7/10/19
Village Clerk	Anita [Signature]

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**REVIEW BOARD  
MEETING MINUTES  
June 5, 2019**

**MEMBERS PRESENT**

Bill Hurley  
Emily Kilburn  
John Rosenthal  
Bill Walton  
Jackie Kelly

**MEMBERS ABSENT**

Chip Bissell  
Andrew Thompson

**ALSO PRESENT**

Tim Smith, Board Attorney  
Mike Orticelle, Code Enforcement Officer  
Terry Tubridy, Planning & Zoning Coordinator

**Kemp, Todd (Case #999) – Site Visit Recap/Shoreland Overlay**

Bob Scheefer present as Applicant's representative.

Ms. Kilburn recaps the site visit. Attendees included Ms. Kilburn, Ms. Kelly, and Messrs. Bissell, Rosenthal and Walton. Mr. Scheefer also present. No issues raised by Board members.

Mr. Scheefer notes all building will take place within the current footprint. Also, two cedar trees will be removed to accommodate entry/sidewalk work near the house.

Mr. Scheefer confirms exterior colors of the new structure will match the existing structures.

Mr. Scheefer confirmed all exterior lighting will be under the connecting breezeway and/or roof eaves.

A Notice to Neighbors hearing was held on May 15, 2019.

This is a Type II SEQR project and no action is required.

Ms. Kilburn makes a motion to approve the project, subject to the following conditions:

- a. Architectural and site design plans are approved as submitted. Any and all changes or additions to the plans, specifications, materials, or engineering must be submitted in writing for further review and approval by the Review Board.
- b. The Review Board will retain continuing jurisdiction over the exterior lighting plan and the wattage and shielding of lights, until one year after the improvements have been completed, and during this one-year period the Review Board may prescribe modifications if it sees fit to mitigate adverse impacts from the project's lighting.
- c. This approval does not address or make any findings regarding applicable deed restrictions, covenants, or other title conditions. This approval does not excuse the applicant from obtaining all other necessary governmental approvals, including but not limited to the New York State Building Code, Adirondack Park Agency, New York State Department of Environmental Conservation, New York State Department of Health, and/or Army Corps of Engineers.
- d. Further, this review does not authorize any actual construction. Final plans, specifications, and construction documentation approval must be obtained through the Building Department.
- e. **NO** construction may commence without construction documents signed by the Code Enforcement Official.

Mr. Rosenthal seconds the motion.

Mr. Hurley abstains from voting.

All other present members vote in favor. The motion passes 4-0.

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These minutes were reviewed by the Board on 7/2/2019. Mr. Hurley made a motion to approve the minutes as amended. Mr. Rosenthal seconded the motion. All present members, except for Mr. Bissell who abstained, voted in favor. The motion passed 5-0.

  
\_\_\_\_\_  
William R. Hurley, Chairman  
Review Board

<b>RECEIVED</b>	
Date	<u>7/8/19</u>
Town Clerk	<u>Lawrence J. Kelly</u>
Date	<u>7/10/19</u>
Village Clerk	<u>Amck G. Coy</u>

ROBERT T. POLITI  
SUPERVISOR  
LAURIE C. DUDLEY  
TOWN CLERK / TAX COLLECTOR  
523-2162  
COUNCIL  
BOB MILLER  
JAY I. RAND  
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ATTORNEY FOR THE TOWN

### REVIEW BOARD MEETING MINUTES June 5, 2019

#### MEMBERS PRESENT

Bill Hurley  
Emily Kilburn  
John Rosenthal  
Bill Walton  
Jackie Kelly

#### MEMBERS ABSENT

Chip Bissell  
Andrew Thompson

#### ALSO PRESENT

Tim Smith, Board Attorney  
Mike Orticelle, Code Enforcement Officer  
Terry Tubridy, Planning & Zoning Coordinator

#### Steudel, Wolfgang (Case #1019) – Conditional Use

Mr. Hurley abstains from involvement due to absences at previous meetings.

Ms. Autumn Renderer present as Applicant's representative.

Ms. Kilburn reviews the DRAFT Findings of Fact & Conclusions of Law (FF&CL). Proposed conditions include a requirement for all customer, employee, and owner parking to be on-premises.

Ms. Renderer states there is a new 11" x 14" sign – The Reiss House Enter Here – at the front of the driveway. This sign replaces one previously attached to a tree. There is also an 11" x 14" sign, by the front door, stating "The Reiss House". The house sign will add "Bed & Breakfast" upon future approval of the Review Board.

Ms. Kelly asks if the Code requires 24-hour presence of the owner/operator. Board discussion agrees a residence does not mean 24-hour presence.

Mr. Smith advises adding "(no street parking)" to the FF&CL requirement for on-premises parking.

The Board had previously addressed SEQR and agreed there was no impact. Mr. Smith notes this is Type II for SEQR and no action is required.

Ms. Kilburn makes a motion to approve the FF&CL and the proposal, subject to the following conditions:

- a. Architectural and site design plans are approved as submitted. Any and all changes or additions to the plans, specifications, materials, or engineering must be submitted in writing for further review and approval by the Review Board.
- b. Any new sign(s) shall be submitted to the Review Board for review and approval.
- c. Any change in exterior lighting shall be submitted to the Review Board for review and approval.
- d. Customer parking shall be limited to a total of six vehicles (two per suite) and shall be on-premises only (no street parking). Owner and employee parking shall also be on-premises.
- e. This approval does not address or make any findings regarding applicable deed restrictions, covenants, or other title conditions. This approval does not excuse the applicant from obtaining all other necessary governmental approvals, including but not limited to the New York State Building Code, Adirondack Park Agency, New York State Department of Environmental Conservation, New York State Department of Health and/or Army Corps of Engineers.
- f. Further, this review does not authorize any actual construction. Final plans, specifications, and construction documentation approval must be obtained through the Building Department.
- g. **NO** construction may commence without construction documents signed by the Code Enforcement Official.

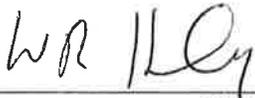
Mr. Walton seconds the motion.

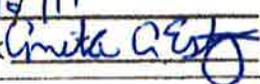
Mr. Hurley abstains from voting.

All other present members vote in favor. The motion passes 4-0.

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These minutes were reviewed by the Board on 7/2/2019. Mr. Hurley made a motion to approve the minutes as written. Mr. Rosenthal seconded the motion. All present members, except for Mr. Bissell who abstained, voted in favor. The motion passed 5-0.

  
\_\_\_\_\_  
William R. Hurley, Chairman  
Review Board

<b>RECEIVED</b>	
Date	7/8/19
Town Clerk	
Date	7/19/19
Village Clerk	

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### REVIEW BOARD MEETING MINUTES June 5, 2019

#### MEMBERS PRESENT

Bill Hurley  
Emily Kilburn  
John Rosenthal  
Bill Walton  
Jackie Kelly

#### MEMBERS ABSENT

Chip Bissell  
Andrew Thompson

#### ALSO PRESENT

Tim Smith, Board Attorney  
Mike Orticelle, Code Enforcement Officer  
Terry Tubridy, Planning & Zoning Coordinator

#### Placid Gold, LLC (Case #1020) – Notice to Neighbors/Shoreland Overlay

Katrina Kroes present as the Applicant.

Ms. Kroes states most rentals are expected to be long term. Signs will be placed in the private parking lot across the street and complaints should be directed to the Crowne Plaza for staff action.

No onsite was conducted.

Mr. Hurley notes two letter were received from the public – Walter and Dagnia Goldschmidt (dtd 5/10/19) and Mirror Lake Attached Lodge Association (dtd 5/30/19).

Mr. Hurley opens the floor for neighbor comment.

Mr. Brooks, attorney representing a client, asks if anything has been heard from the APA.

Ms. Kroes states the APA has judged the application as complete and will go before their July meeting since an APA Board member (Art Lussi) is a member of Placid Gold, LLC.

No other public comment.

Mr. Hurley states the proposal is an allowable use in the Village Center District. There is no substantial change to the building.

Mr. Walton makes a motion to approve the project, subject to the following conditions:

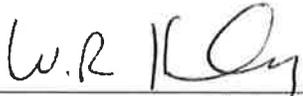
- a. Architectural and site design plans are approved as submitted. Any and all changes or additions to the plans, specifications, materials, or engineering must be submitted in writing for further review and approval by the Review Board.
- b. The parking lot across the street will be conspicuously marked as private. Surrounding neighbors will be informed of procedures for submitting complaints of unauthorized parking lot use to the Crowne Plaza.
- c. This approval does not address or make any findings regarding applicable deed restrictions, covenants, or other title conditions. This approval does not excuse the applicant from obtaining all other necessary governmental approvals, including but not limited to the New York State Building Code, Adirondack Park Agency, New York State Department of Environmental Conservation, New York State Department of Health, and/or Army Corps of Engineers.
- d. Further, this review does not authorize any actual construction. Final plans, specifications, and construction documentation approval must be obtained through the Building Department.
- e. **NO** construction may commence without construction documents signed by the Code Enforcement Official.

Mr. Rosenthal seconds the motion.

All present members vote in favor. The motion passes 5-0.

---

These minutes were reviewed by the Board on 7/2/2019. Mr. Hurley made a motion to approve the minutes as written. Mr. Rosenthal seconded the motion. All present members, except for Mr. Bissell who abstained, voted in favor. The motion passed 5-0.

  
\_\_\_\_\_  
William R. Hurley, Chairman  
Review Board

<b>RECEIVED</b>	
Date	<u>7/8/19</u>
Town Clerk	<u>Jessie Ann Swadlow</u>
Date	<u>7/10/19</u>
Village Clerk	<u>Christa C. Lisi</u>

ROBERT T. POLITI  
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Bill Walton  
Jackie Kelly

#### MEMBERS ABSENT

Chip Bissell  
Andrew Thompson

#### ALSO PRESENT

Tim Smith, Board Attorney  
Mike Orticelle, Code Enforcement Officer  
Terry Tubridy, Planning & Zoning Coordinator

#### Phuong, Kim/Mito Restaurant (Case 1021) – Sign Review

Kim Phuong present as the Applicant.

Ms. Phuong describes intent to serve breakfast from 7:30 AM to Noon. The new sign will be located above the windows of her business in the same location as a previous sign.

The Board reviews the color and size design. The sign is all vinyl with no raised features and no lighting.

Mr. Hurley requests a raised border around the perimeter of the sign.

Mr. Walton makes a motion to approve the sign, subject to the following conditions:

- a. Sign design plans are approved with the requirement to add a raised border around the perimeter. Any and all changes or additions to the plans, specifications, materials, or engineering must be submitted in writing for further review and approval by the Review Board.

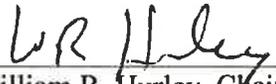
- b. The applicant must submit and receive separate approval for any additional exterior lighting.

Mr. Rosenthal seconds the motion.

All present members vote in favor. The motion passes 5-0.

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These minutes were reviewed by the Board on 7/2/2019. Mr. Hurley made a motion to approve the minutes as written. Mr. Rosenthal seconded the motion. All present members, except for Mr. Bissell who abstained, voted in favor. The motion passed 5-0.

  
\_\_\_\_\_  
William R. Hurley, Chairman  
Review Board

<b>RECEIVED</b>	
Date	<u>7/8/19</u>
Town Clerk	<u>James A. Sullivan</u>
Date	<u>7/15/19</u>
Village Clerk	<u>Andrea C. Esposito</u>

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FAX: 523-2599

**TOWN OF NORTH ELBA**  
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TOWN COURT OFFICE  
523-2141  
RONALD J. BRIGGS  
ATTORNEY FOR THE TOWN

**REVIEW BOARD  
MEETING MINUTES  
June 5, 2019**

**MEMBERS PRESENT**

Bill Hurley  
Emily Kilburn  
John Rosenthal  
Bill Walton  
Jackie Kelly

**MEMBERS ABSENT**

Chip Bissell  
Andrew Thompson

**ALSO PRESENT**

Tim Smith, Board Attorney  
Mike Orticelle, Code Enforcement Officer  
Terry Tubridy, Planning & Zoning Coordinator

**Borden, Robert/Purple Saige Bistro (Case #1022) – Expansion of Use/Sign Review**

Robert Borden present as Applicant.

Mr. Borden describes his plan to add outdoor countertop dining to his deck on the side of Purple Saige Bistro. The dining area will seat 8 and will be covered by an awning. Lighting and a music speaker will be installed under the awning. Customer entry to the dining area will be from the street and servers will use a side door. The dining area is expected to be used from Memorial Day to Columbus Day.

The Board requires a Notice to Neighbors hearing for the outside dining proposal.

Mr. Borden also proposes a sign to be installed above a knee wall coming off the right side of upstairs apartment entry door. The sign will be a ship's wheel with a lobster and "Lobster Reef" lettering.

Mr. Walton makes a motion to approve the sign design, subject to the following conditions:

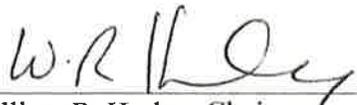
- a. Sign design plans are approved as submitted. Any and all changes or additions to the plans, specifications, materials, or engineering must be submitted in writing for further review and approval by the Review Board.

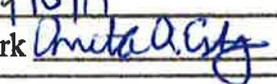
Mr. Rosenthal seconds the motion.

All present members vote in favor. The motion passes 5-0.

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These minutes were reviewed by the Board on 7/2/2019. Mr. Hurley made a motion to approve the minutes as written. Mr. Rosenthal seconded the motion. All present members, except for Mr. Bissell who abstained, voted in favor. The motion passed 5-0.

  
William R. Hurley, Chairman  
Review Board

<b>RECEIVED</b>	
Date	7/8/19
Town Clerk	
Date	7/10/19
Village Clerk	

ROBERT T. POLITI  
SUPERVISOR  
LAURIE C. DUDLEY  
TOWN CLERK / TAX COLLECTOR  
523-2162  
COUNCIL  
BOB MILLER  
JAY I. RAND  
DEREK DOTY  
JACK FAVRO  
LARRY C. STRAIGHT  
SUPT. OF HIGHWAYS  
523-9081  
CATHERINE EDMAN, CPA  
BUDGET OFFICER  
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ATTORNEY FOR THE TOWN



**REVIEW BOARD  
MEETING MINUTES  
June 5, 2019**

**MEMBERS PRESENT**

Bill Hurley  
Emily Kilburn  
John Rosenthal  
Bill Walton  
Jackie Kelly

**MEMBERS ABSENT**

Chip Bissell  
Andrew Thompson

**ALSO PRESENT**

Tim Smith, Board Attorney  
Mike Orticelle, Code Enforcement Officer  
Terry Tubridy, Planning & Zoning Coordinator

**Wolff, Karen/Placid Audiology (Case #1023) – Sign Review**

Laura Walker present as Applicant's representative.

Ms. Walker notes the words "Placid Audiology" will be recessed and the leaf design will be layered. Lighting will be a top-mounted LED light bar. Per the Board's request, lighting will be on a timer to turn off during non-working hours.

*Note: During the Board Business session of the meeting on 6/19/2019, the Board rescinded the requirement to turn the sign lighting off after working hours.*

Ms. Kilburn asks for planters or a planting bed below the sign.

The Board refers the applicant to Section 6.4.2 of the Land Use Code with regard to placement near a road. The Board also recommends ensuring the Department of Transportation approves of the sign's proposed location.

Ms. Kilburn makes a motion to approve the sign, subject to the following conditions:

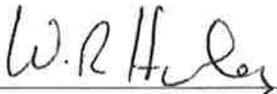
- a. Sign design plans are approved as submitted. Any and all changes or additions to the plans, specifications, materials, or engineering must be submitted in writing for further review and approval by the Review Board.
- b. The sign's location will be in accordance with Section 6.4.2 of the Land Use Code.
- c. This approval does not address or make any findings regarding applicable deed restrictions, covenants, or other title conditions. This approval does not excuse the applicant from obtaining all other necessary governmental approvals, including but not limited to the New York State Building Code, Adirondack Park Agency, New York State Department of Environmental Conservation, and/or New York State Department of Transportation.

Mr. Walton seconds the motion.

All present members vote in favor. The motion passes 5-0.

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These minutes were reviewed by the Board on 7/2/2019. Mr. Hurley made a motion to approve the minutes as written. Mr. Rosenthal seconded the motion. All present members, except for Mr. Bissell who abstained, voted in favor. The motion passed 5-0.

  
\_\_\_\_\_  
William R. Hurley, Chairman  
Review Board

<b>RECEIVED</b>	
Date	<u>7/8/10</u>
Town Clerk	<u>Laura Cantor</u>
Date	<u>7/15/19</u>
Village Clerk	<u>Amber A. Carty</u>

ROBERT T. POLITI  
SUPERVISOR  
LAURIE C. DUDLEY  
TOWN CLERK / TAX COLLECTOR  
523-2162  
COUNCIL  
BOB MILLER  
JAY I. RAND  
DEREK DOTY  
JACK FAVRO  
LARRY C. STRAIGHT  
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RONALD J. BRIGGS  
ATTORNEY FOR THE TOWN

**REVIEW BOARD  
MEETING MINUTES  
June 5, 2019**

**MEMBERS PRESENT**

Bill Hurley  
Emily Kilburn  
John Rosenthal  
Bill Walton  
Jackie Kelly

**MEMBERS ABSENT**

Chip Bissell  
Andrew Thompson

**ALSO PRESENT**

Tim Smith, Board Attorney  
Mike Orticelle, Code Enforcement Officer  
Terry Tubridy, Planning & Zoning Coordinator

**Brooks, James/Caribbean Kitchen & Bar (Case #1024) – Sign Review**

Laura Walker present as Applicant's representative.

Ms. Walker describes the sign design. The sign will consist of layered panels, colored as shown in the application, and lettering will be carved. The sign will be placed in the existing freestanding sign support structure near the road. Existing gooseneck lighting will be used.

Mr. Rosenthal makes a motion to approve the sign, subject to the following conditions;

- a. Sign design plans are approved as submitted. Any and all changes or additions to the plans, specifications, materials, or engineering must be submitted in writing for further review and approval by the Review Board.

Ms. Kelly seconds the motion.

All present members vote in favor. The motion passes 5-0.

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These minutes were reviewed by the Board on 7/2/2019. Mr. Hurley made a motion to approve the minutes as written. Mr. Rosenthal seconded the motion. All present members, except for Mr. Bissell who abstained, voted in favor. The motion passed 5-0.

William R. Hurley  
William R. Hurley, Chairman  
Review Board

**RECEIVED**  
Date 7/8/19  
Town Clerk James A. Stoddard  
Date 7/10/19  
Village Clerk Amelia A. Esty

ROBERT T. POLITI  
SUPERVISOR  
LAURIE C. DUDLEY  
TOWN CLERK / TAX COLLECTOR  
523-2182  
COUNCIL  
BOB MILLER  
JAY I. RAND  
DEREK DOTY  
JACK FAVRO  
LARRY C. STRAIGHT  
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**REVIEW BOARD  
MEETING MINUTES  
June 5, 2019**

**MEMBERS PRESENT**

Bill Hurley  
Emily Kilburn  
John Rosenthal  
Bill Walton  
Jackie Kelly

**MEMBERS ABSENT**

Chip Bissell  
Andrew Thompson

**ALSO PRESENT**

Tim Smith, Board Attorney  
Mike Orticelle, Code Enforcement Officer  
Terry Tubridy, Planning & Zoning Coordinator

**Board Business**

**McGraw, David/Ledger, Pat**

Mr. Ledger present as Mr. McGraw's representative. Mr. McGraw is remodeling the deck and prow of his house. The deck will be stained a darker brown and the prow will be changed to a straight wall of windows.

The Board directs a Notice to Neighbors.

**Cecunjanin, Esad/Ere's Pizza**

Mr. Cecunjanin is proposing a second balcony of seating for dining. However, an exterior stairway must be built for access and to meet the building code. There appears to be space to fit the staircase but Mr. Cecunjanin must first obtain APA approval. The Board is not opposed to the proposal but will not take further action until the APA makes a decision.

Meeting Minutes of 5/15/2019

Ms. Kilburn makes a motion to approve the minutes with one minor change.  
Mr. Walton seconds the motion.  
Mr. Hurley abstains from voting.  
All other present members vote in favor. The motion passes 4-0.

**Public Meeting Conduct**

The Board discussed the conduct of the public during meetings. Refer to Mr. Hurley's reading at the beginning of tonight's meeting. While poor behavior has been rare, the public must adhere to acceptable standards of conduct while attending meetings and to rules of when the public is allowed to speak. Time limits for speaking were also discussed but further discussion is required.

End of discussion.

Meeting adjourned at 7:03 PM.

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These minutes were reviewed by the Board on 7/2/2019. Mr. Hurley made a motion to approve the minutes as written. Mr. Rosenthal seconded the motion. All present members, except for Mr. Bissell who abstained, voted in favor. The motion passed 5-0.

  
\_\_\_\_\_  
William R. Hurley, Chairman  
Review Board

<b>RECEIVED</b>	
Date	<u>7/8/19</u>
Town Clerk	<u>James Ant. Duda</u>
Date	<u>7/10/19</u>
Village Clerk	<u>Amelia H. Esley</u>